



Republika e Kosovës
Republika Kosova-Republic of Kosovo
Qeveria - Vlada - Government

**REGULATION (GRK) NO. 03/2026 ON THE
ADMINISTRATIVE REVIEW OF THE MUNICIPAL
ACTS¹**

¹ Regulation (GRK) No. 03/2026 on the Administrative review of the Municipal Acts, has been approved in the 08-th Meeting of the Government of the Republic of Kosovo, with the Decision No. 08/02, dated 20.02.2026.

Government of the Republic of Kosovo

In accordance with Article 93 (4) of the Constitution of the Republic of Kosovo, Article 5, paragraph 4, Article 9, paragraph 5, Article 10, paragraph 7, and Article 13, paragraph 5 of Law No. 08/L-284 on Administrative Review of Municipal Acts (Official Gazette No. 24/2024, 27.12.2024), Article 8, paragraph 4, subparagraph 4.5 of Law No. 08/L-117 on the Government of the Republic of Kosovo (Official Gazette No. 34/2022, 18.11.2022):

Issues:

REGULATION (GRK) NO.03/2026 ON THE PROCEDURE FOR THE ADMINISTRATIVE REVIEW OF MUNICIPAL ACTS

Article 1 Purpose

The purpose of this regulation is to define the procedures for the mandatory review of legality, the regular review of legality, the review of the eligibility of acts of the Municipal Assembly and the Mayor, as well as the process of prior consultation, to ensure that they are in accordance with the law and the Constitution.

Article 3 Definitions

1. Other terms and abbreviations used in this Regulation have the following meanings:

1.1. **Supervisory body** - means the Ministry of Local Government Administration, other line Ministries as well as other bodies responsible for reviewing the legality and eligibility of municipal acts, as defined in Article 4 of Law No. 08/L-284 on Administrative Review of Municipal Acts;

1.2. **Ministry** - means the Ministry of Local Government Administration;

1.3. **Line ministries and other supervisory bodies** - means line ministries and other supervisory bodies, competent for reviewing the legality of municipal acts;

1.4. **Municipal acts** - means all acts approved by the Municipal Assembly as well as acts issued by the Mayor in accordance with the legislation in force;

1.5. **Mandatory review of legality** - means the review of the legality of acts adopted by the Municipal Assembly as defined in Article 8, paragraph 2, of Law No. 08/L-284 on Administrative Review of Municipal Acts;

1.6. **Regular review of legality** - means the review of the legality of municipal acts approved by the Municipal Assembly and the Mayor, in accordance with Article 10, paragraph 1, of Law No. 08/L-284 on Administrative Review of Municipal Acts;

1.7. **Compliance review** - means the review of the legality and compliance of municipal acts adopted for the implementation of delegated competences, in accordance with Article 11, paragraph 1, of Law No. 08/L-284 on Administrative Review of Municipal Acts;

1.8. **Preliminary consultation** - means the right of municipal bodies to consult with the supervisory body, prior to the adoption of a municipal act in accordance with Article 5, paragraph 1, of Law No. 08/L-284 on Administrative Review of Municipal Acts;

1.9. **Municipal bodies** - means the Municipal Assembly and the Mayor;

1.10. **DAU** - means the Document Administration Unit in the Ministry;

2. Other terms used in this regulation have the meaning given in Law No. 08/L-284 on Administrative Review of Municipal Acts and relevant legislation on local self-government in Kosovo.

Article 4 **Procedure for prior consultation**

1. Before issuing or approving a legal act, municipal bodies have the right to request prior consultation from the supervisory body, in order to assess the compliance of the draft act with the legislation in force.

2. The request for prior consultation is submitted in writing by:

2.1 The Chairperson of the Municipal Assembly, in cases where the act is initiated by the Assembly; or

2.2 The Mayor of the Municipality, in cases where the act is initiated by the municipal executive bodies.

3. The request for prior consultation is sent together with the draft act, identifying the specific issue for which prior consultation is requested by the supervisory body.

4. Requests for prior consultation are received by the Ministry through the DAU, which upon receipt of the request, records and sends it to the relevant unit for review.

5. The Ministry prepares the opinion and sends it to the municipal body that requested the prior consultation no later than thirty (30) days from the date of receipt of the request.
6. If the Ministry assesses that the issue for which prior consultation is requested is within the legal competence of the line Ministry or other responsible bodies, it will send the request to the line Ministry or other responsible body within three (3) days.
7. The line ministry or other responsible body, no later than twenty-seven (27) days from the date of receipt, prepares the opinion and sends it to the municipal body that requested it for prior consultation, also notifying the Ministry.
8. The Ministry publishes the opinion for each prior consultation on the official website.

Article 5

Sending acts

1. The Municipality is obliged to send the approved acts of the Municipal Assembly for mandatory review of legality to the Ministry within seven (7) days from the date of their approval.
2. The Mayor is obliged to send to the Ministry a list of all acts approved by the municipal bodies during the previous month, no later than the 10th of each following month, which are subject to regular review of legality.
3. Acts and the list of acts from the municipality are sent in the official language in accordance with the law on the use of official languages through the DAU.

Article 6

Receiving of municipal acts

1. The receiving of municipal acts is done through the DAU at the Ministry, which receives, records, classifies and marks the municipal acts as well as the list of municipal acts.
2. Municipal acts are received by the DAU in physical or electronic form. Upon receipt, the DAU issues an official certificate confirming receipt of the documents.
3. After recording the acts and the list of acts, the DAU forwards them to the relevant unit of the Ministry.
4. For the purpose of defining the deadlines for reviewing the legality and appropriateness of municipal acts, the date of registering the municipal acts by the DAU will be considered the date of receipt of municipal acts.

Article 7

General rules for reviewing the legality of municipal acts

1. The Ministry is responsible for reviewing the legality of municipal acts for the areas, for which it serves as a supervisory body, as well as for coordinating the process of reviewing the legality of municipal acts.

2. The line ministries or other responsible bodies are responsible for reviewing the legality of municipal acts for the areas for which the Ministry is not competent to supervise.

3. The Ministry, after receiving the acts from the municipality, identifies the line Ministry or other body responsible and sends the act for review of legality.

4. Line ministries and other responsible bodies, are responsible for reviewing the legality of municipal acts as follows:

4.1 Acts in the field of finance, municipal budget management and property tax, in the Ministry responsible for finance;

4.2 Acts in the field of local economic development, provision of public services by public enterprises, Ministry responsible for economic development;

4.3 Acts in the field of urban and rural planning, construction, protection of the local environment, public housing, naming of streets and other public places, Ministry responsible for spatial planning;

4.4 Acts in the field of agriculture, forestry, rural development and land use, Ministry responsible for agriculture, forestry and rural development;

4.5 Acts in the field of local emergencies and civil status, Ministry responsible for internal affairs;

4.6 Acts in the field of education, Ministry responsible for education;

4.7 Acts in the field of health, Ministry responsible for health;

4.8 Acts in the field of labor and social welfare, Ministry responsible for labor and social welfare;

4.9 Acts in the field of culture, youth and sports, Ministry responsible for culture, youth and sports;

4.10 Acts in the field of local public transport, Ministry responsible for infrastructure;

4.11 Acts in the field of trade and tourism, Ministry responsible for trade and industry;

4.12 Acts in the field of communities and returns, Ministry responsible for communities and returns;

5. Acts that are not included in paragraph 4 of this article, depending on the field, the Ministry sends to the line Ministry or other responsible body, for review of legality.

6. If it cannot be defined which is the line Ministry or other responsible body under paragraph 4 of this Article, the Ministry shall establish an Ad-Hoc Commission of three (3) members, which shall review the act for which the mandatory review of legality is carried out.

7. In cases where an act affects the areas of two or more line ministries or other responsible bodies, each line ministry or other responsible body evaluates the act from its own area and a report is sent to the Ministry, which finalizes the assessment of legality and sends the report to the municipality.

Article 8
Acts subject to mandatory review of legality

1. The acts of the Municipal Assembly that are subject to mandatory review of legality are:
 - 1.1 Statute;
 - 1.2 Municipal regulations;
 - 1.3 General decisions of the Municipal Assembly, except in cases where the review of the legality of individual decisions is provided for by special legislation;
 - 1.4 Agreements for inter-municipal and international municipal cooperation;
 - 1.5 Local spatial planning documents.

Article 9
Responsibilities and procedure for mandatory review of legality

1. Supervisory bodies are responsible for the mandatory review of the legality of municipal acts within thirty (30) days after receipt of the act by the municipality.
2. The Ministry is responsible for coordinating the process of reviewing the legality of municipal acts, for which the line Ministries and other responsible bodies are responsible for reviewing, according to the following procedure:
 - 2.1 The Ministry, no later than five (5) days from the date of receipt of the municipal act, shall send the act with a cover letter to the line Ministry or other responsible body for review of legality;
 - 2.2 The line ministry or other responsible body, within twenty-five (25) days, reviews the legality of the municipal act and sends it to the municipality, also notifying the Ministry.
3. The supervisory body has the right to request additional documents or information from the municipality before assessing the legality of any registered act. If the municipality does not submit the additional documents or information within three (3) days, the supervisory body shall assess that the act is not in compliance with the applicable legislation.
4. If the supervisory body considers that the municipal act is in compliance with the legislation in force, it prepares an opinion on legality in which it establishes that the act is in compliance with the legislation in force.
5. If the supervisory body considers that an act of the municipality is not in accordance with the legislation in force, it may request that the municipality reconsider the act. The request for reconsideration must contain the alleged reasons for the violation of the Constitution or the law and does not suspend the execution of the act.

6. The municipality shall respond to the supervisory body's request for review of the act within thirty (30) days from the date of receipt of the request.

7. If the municipality does not review the act within thirty (30) days of receiving the request for review, the supervisory body, after ascertaining the municipality's failure to act, within thirty (30) days prepares a letter for the State Attorney's Office to file a lawsuit to the competent court.

8. The supervisory body, depending on the field, is responsible for preparing the letter for the State Attorney's Office to file a lawsuit with the competent court. Line ministries or other responsible bodies must also notify the Ministry of the letters sent to the State Attorney's Office.

Article 10 **Regular review of legality**

1. The Mayor sends to the Ministry the list of acts approved by the Assembly and the Mayor from the previous month until the 10th of each following month.

2. The Ministry has the right to choose from the list which of the acts will be subject to regular review of legality.

3. The Ministry has the right to request from the Mayor to submit for review of legality any act that is subject to regular review of legality.

4. The municipality publishes on its official website the list of acts approved by the Municipal Assembly and the Mayor from the previous month.

5. Based on their scope of activity, line ministries and other responsible bodies, through the Ministry, have the right to choose from the published list which of the acts will be subject to regular review of legality.

6. The procedure for the regular review of legality is the same as that for the mandatory review of legality set out in Articles 8 and 9 of this Regulation.

7. The deadline for the regular review of the legality of the act is thirty (30) days from the date of receipt of the act by the municipality.

Article 11 **Compliance review**

The review of the municipal act on delegated powers is exercised by the supervisory authority for delegated competences, as defined in Article 11 of Law No. 08/L-284 on Administrative Review of Municipal Acts.

Article 12
Responsibility for coordination and reporting

1. The Ministry is responsible for coordination and annual reporting regarding the supervision of the legality of acts of municipal bodies.
2. Line ministries and other responsible bodies inform the Ministry on an annual basis regarding the assessment of the legality of acts in their field.
3. The Ministry sends the annual report regarding the assessment of municipal acts to the Government of the Republic of Kosovo

Article 13
Appendix of this Regulation

1. Part of this Regulation is Annex I (the formats) as follows:
 - 1.1. Format of documents for preliminary consultation;
 - 1.2.Format for the mandatory review of legality by MAPL - confirmation of legality;
 - 1.3.Format for the mandatory review of legality by MAPL - request for reconsideration of the legality ;
 - 1.4.Format for the regular review of the legality of the acts of the Municipal Council and the Mayor by MAPL - confirmation of legality;
 - 1.5.Format for the regular review of the legality of acts of the Municipal Council and the Mayor by MAPL - Request for reconsideration of legality;
 - 1.6.Format for sending acts to line Ministries for legality review;
 - 1.7.Format for the mandatory review of legality by line Ministries – confirmation of legality;
 - 1.8.Format for the mandatory review of legality by line Ministries - request for reconsideration of legality;
 - 1.9.Format for the regular review of the legality of acts of the Municipal Council and the Mayor by line Ministries - Confirmation of Legality;
 - 1.10.Format for the regular review of the legality of acts of the Municipal Council and the Mayor by line Ministries - Request for reconsideration of legality.

Article 14
Repealing provisions

With the entry into force of this Regulation, the Regulation (GRK) No. 10/2019 on the Administrative Review of Municipal Acts, dated 07.08.2019, and Regulation (GRK) No. 06/2021 on Amending and Supplementing the Regulation (GRK) No. 10/2019 on the Administrative Review of Municipal Acts, dated 26.10.2021, are repealed.

Article 15
Entry into force

This regulation enters into force seven (7) days after its publication in the Official Gazette of the Republic of Kosovo.

Albin KURTI

Prime Minister of the Republic of Kosovo

20. February 2026

1.1 Templates of letters used in preliminary consultation



Republika e Kosovës
Republika Kosovo - Republic of Kosovo
Qeveria - Vlada – Government

For :	Name and Surname, Mayor of the Municipality _____ Name and Surname, Chairman of the Municipal Assembly _____	
Copy:	Document Management Unit at MLGA Document Management Unit at Municipality	
Through:	Name and Surname, Minister of _____ General Secretary of the Ministry _____	
From:	Name and Surname, Head of Legal Department,	Date: _ / _ / _
Responsible Officers: 1. Legal Assessment Confirmation Officer 2. Legal Assessment Drafting Officer	Name and Surname, Head of Division responsible for assessment Name and Surname, the position of the officer responsible for the legality assessment	
Subject:	Answer on request for preliminary consultation	
Type of act:	<input type="checkbox"/> Municipal Statute <input type="checkbox"/> Municipal Assembly Regulation <input type="checkbox"/> Municipal Assembly Decision <input type="checkbox"/> Other Municipal Act: _____	

Dear Mayor,
Dear Chairman,

In accordance with Law No. 08/L-284 on Administrative Review of Municipal Acts (Official Gazette No. 24/2024 December 2024) and Regulation (GRK) No. ___ on defining the procedures for the administrative review of municipal acts, and based on the legal competencies of the Ministry defined by the basic laws and Regulation (GRK) - No. 14/2023 on the Areas of Administrative Responsibility of the Office of the Prime Minister and Ministries, the Legal Department of the Ministry of _____ () has received the request for prior consultation as provided for in Article 5 of Law No. 08/L-284 on Administrative Review of Municipal Acts (Official Gazette No. 24/2024 December 2024) from the Municipality of _____, regarding the draft act, respectively the legal provision of the municipal act as follows:

Statute No. _____ for _____ Municipal Assembly Regulation No. _____ for _____ Municipal Assembly Decision No. _____ for _____ Other municipal act: _____
Submitted for preliminary consultation to MLGA on:
Sent for preliminary consultation to _____ () on:

The Ministry of _____, after reviewing the request for preliminary consultation of the content of the draft act of the above municipality, advises the municipality that the draft - intended act to be issued, should contain:



Republika e Kosovës
Republika Kosovo - Republic of Kosovo
Qeveria - Vlada – Government

For :	Name and Surname, Mayor of the Municipality _____	
	Name and Surname, Chairman of the Municipal Assembly _____	
Copy:	Document Management Unit at MLGA Document Management Unit at Municipality	
Through:	Name and Surname, Minister of MLGA Name and Surname, General Secretary of MLGA	
From:	Name and Surname, Head of Legal Department	Date: _/_/___
Responsible Officers:		
1. Legal Assessment Confirmation Officer	Name and Surname, Head of Division responsible for assessment	
2. Legal Assessment Drafting Officer	Name and Surname, the position of the officer responsible for the assessment of legality	
Subject:	Confirmation of legality of the act of the municipality of _____	
Type of act:	<input type="checkbox"/> Municipal Statute <input type="checkbox"/> Municipal Assembly Regulation <input type="checkbox"/> Municipal Assembly Decision <input type="checkbox"/> Other Municipal Act: _____	

Dear Mayor,

Dear Chairman,

In accordance with Law No. 08/L-284 on Administrative Review of Municipal Acts and Regulation (GRK) No. ___ on defining the procedures for the administrative review of municipal acts, and based on the legal competencies of the Ministry defined by the basic laws and Regulation (GRK) - No. 14/2023 on the Areas of Administrative Responsibility of the Office of the Prime Minister and Ministries, the Ministry of Local Government Administration, has received for mandatory review of legality as provided for in Articles 8 and 9 of Law No. 08/L-284 on Administrative Review of Municipal Acts the following municipal act:

Statute No. _____ for _____
Regulation of the Municipal Assembly No. _____ for _____
Municipal Assembly Decision No. _____ for _____
Other municipal act: _____
Approved on:
Submitted for review to MLGA on::

The Ministry of _____, after reviewing the content of the municipal act as above, considers that the municipal act **is not in conflict with the provisions of the current legislation and as such may produce legal effects.**

JUSTIFICATION

The Ministry of Local Government Administration remains at the disposal of the municipality for any further clarification regarding this assessment.

1.3 Templates for mandatory review of legality by the MLGA - request for reconsideration of the legality of the act



Republika e Kosovës
Republika Kosovo - Republic of Kosovo
Qeveria - Vlada – Government

For :	Name and Surname, Mayor of the Municipality _____	
	Name and Surname, Chairman of the Municipal Assembly _____	
Copy:	Document Management Unit at MLGA Document Management Unit at Municipality	
Through:	Name and Surname, Minister of MLGA General Secretary of MLGA	
From:	Name and Surname, Head of Legal Department	Date: _/_/___
Responsible Officers:		
1. Legal Assessment Confirmation Officer	Name and Surname, Head of Division responsible for assessment	
2. Legal Assessment Drafting Officer	Name and Surname, the position of the officer responsible for the legality assessment	
Subject:	Request for review of the legality of the act of the municipality of _____	
Type of act:	<input type="checkbox"/> Municipal Statute <input type="checkbox"/> Municipal Assembly Regulation <input type="checkbox"/> Municipal Assembly Decision <input type="checkbox"/> Other Municipal Act: _____	

Dear Mayor,

Dear Chairman,

In accordance with Law No. 08/L-284 on Administrative Review of Municipal Acts and Regulation (GRK) No. ___ on defining the procedures for the administrative review of municipal acts, and based on the legal competencies of the Ministry defined by the basic laws and Regulation (GRK) - No. 14/2023 on the Areas of Administrative Responsibility of the Office of the Prime Minister and Ministries, the Ministry of Local Government Administration has received for mandatory review of legality, as provided for in Articles 8 and 9 of Law No. 08/L-284 on Administrative Review of Municipal Acts the following municipal act:

Statute No. _____ for _____
Regulation of Municipal Assembly No. _____ for _____
Municipal Assembly Decision No. _____ for _____
Other municipal act: _____
Approved on:
Submitted for review to MLGA on:

The Ministry of _____, after reviewing the contents of the above municipal act, assesses that the municipal act **is in contrary to provisions of the legislation in force.**

JUSTIFICATION

Based on the aforementioned, the Ministry of Local Government Administration requests from the Municipal Assembly / Mayor of the Municipality to undertake concrete actions to harmonize the municipal act with the legal provisions in force, within 30 days from the date of receipt of the request for review of the act.

The Ministry of Local Government Administration remains at the disposal of the municipality for any further clarification regarding this assessment.

1.4 Template of regular review of the legality of MA's and Mayor's acts by the MLGA - Confirmation of Legality



Republika e Kosovës
Republika Kosovo - Republic of Kosovo
Qeveria - Vlada – Government

For :	Name and Surname, Mayor of the Municipality _____	
	Name and Surname, Chairman of the Municipal Assembly _____	
Copy:	Document Management Unit at MLGA Document Management Unit at Municipality	
Through:	Name and Surname, Minister of _____ General Secretary of the Ministry _____	
From:	Name and Surname, Head of Legal Department	Date: _/_/___
Responsible Officials:		
1. Legal Assessment Confirmation Officer	Name and Surname, Head of Division responsible for assessment	
2. Legal Assessment Drafting Officer	Name and Surname, the position of the officer responsible for legality assessment	
Subject:	Regular review of the legality of the act of the Assembly/Mayor of Municipality of _____	
Type of act:	<input type="checkbox"/> Municipal Statute <input type="checkbox"/> Municipal Assembly Regulation <input type="checkbox"/> Municipal Assembly Decision <input type="checkbox"/> Decision of the Mayor of Municipality <input type="checkbox"/> Other Municipal Act: _____	

Dear Mayor,

Dear Chairman,

In accordance with Law No. 08/L-284 on Administrative Review of Municipal Acts and Regulation (GRK) No. ____ on defining the procedures for the administrative review of municipal acts, and based on the legal competencies of the Ministry defined by the basic laws and Regulation (GRK) - No. 14/2023 on the Areas of Administrative Responsibility of the Office of the Prime Minister and Ministries, the Legal Department of the Ministry of _____ (__) has received for regular review of legality, as provided for in Article 10 of Law No. 08/L-284 on Administrative Review of Municipal Acts, the following municipal act:

Statute No. _____ for _____
Municipal Assembly Regulation No. _____ for _____
Municipal Assembly Decision No. _____ for _____
Other Municipal Act: _____
Approved on: _____
Submitted for review to MLGA on: _____
Sent for review to Ministry _____ (____) on: _____

The Ministry of _____, after reviewing the content of the municipal act as above, assesses that the act of the municipality **is not in contradiction with the provisions of the legislation in force** and as such may produce legal effects.

JUSTIFICATION

The Ministry of Local Government Administration remains available to the municipality for any further clarification regarding this assessment.

1.5 Template of Regular Review of Legality of the acts of MA and Mayor of the Municipality - Request for reconsideration of the legality



Republika e Kosovës
Republika Kosovo - Republic of Kosovo
Qeveria - Vlada – Government

For :	Name and Surname, Mayor of the Municipality _____	
	Name and Surname, Chairman of the Municipal Assembly _____	
Copy:	Document Management Unit at MLGA Document Management Unit at Municipality	
Through:	Name and Surname, Minister of _____ General Secretary of the Ministry _____	
From:	Name and Surname, Head of Legal Department, Ministry of _____	Date: _/_/___
Responsible Officials:		
1. Legal Assessment Confirmation Officer		
2. Legal Assessment Drafting Officer	Name and Surname, the position of the officer responsible for legality assessment	
Subject:	Regular assessment of legality	
Type of act:	<input type="checkbox"/> Municipal Statute <input type="checkbox"/> Municipal Assembly Regulation <input type="checkbox"/> Municipal Assembly Decision <input type="checkbox"/> Decision of the Mayor of Municipality <input type="checkbox"/> Other Municipal Act: _____	

Dear Mayor,
 Dear Chairman,

In accordance with Law No. 08/L-284 on Administrative Review of Municipal Acts and Regulation (GRK) No. ___ on defining the procedures for the administrative review of municipal acts, and based on the legal competencies of the Ministry defined by the basic laws and Regulation (GRK) - No. 14/2023 on the Areas of Administrative Responsibility of the Office of the Prime Minister and Ministries, the Ministry of Local Government Administration has received for mandatory review of legality, as provided for in Article 10 of Law No. 08/L-284 on Administrative Review of Municipal Acts, the following municipal act:

Statute No. _____ for _____
Municipal Assembly Regulation No. _____ for _____
Municipal Assembly Decision No. _____ for _____
Other Municipal Act: _____
Approved on:
Submitted for review to MLGA on:

The Ministry of _____, after reviewing the content of the municipal act as above, assesses that the act of the municipality **is in contradiction with the provisions of the legislation in force.**

JUSTIFICATION

Based on the aforementioned, the Ministry of Local Government Administration requires from the Municipal Assembly/Mayor of the Municipality to undertake concrete actions to harmonize the municipal act with the legal provisions in force within 30 days from the date of receipt of the request for review of the act.

The Ministry of Local Government Administration remains available to the municipality for any further clarification regarding this assessment.

1.6 Template for sending acts to line ministries for legality review



Republika e Kosovës
Republika Kosovo - Republic of Kosovo
Qeveria - Vlada – Government

For:	Name and Surname, General Secretary of the line Ministry (If two (2) or more line Ministries are competent, the General Secretaries of the line Ministries are appointed)	
Copy:	Mayor of Municipality _____ Chairman of the Assembly of the Municipality of _____ Document Management Unit at MLGA	
Through:	Name and Surname, General Secretary of MLGA	
From:	Name and Surname, Head of Legal Department	Date: __/__/No.
Responsible Officials:		
1. Legal Assessment Confirmation Officer	Name and Surname, Head of Division responsible for the assessment	
2. Legal Assessment Drafting Officer	Name and Surname, the position of the officer responsible for legality assessment	
Subject:	Request for review of the legality of the act of the municipality of _____	
Type of act:	<input type="checkbox"/> Municipal Statute <input type="checkbox"/> Municipal Assembly Regulation <input type="checkbox"/> Municipal Assembly Decision <input type="checkbox"/> Other Municipal Act: _____	

Dear Secretary,

The Ministry of Local Government Administration has received, _____, approved by the Municipal Assembly of _____, and signed by the Chairman of the Municipal Assembly of _____, for the purpose of mandatory/regular review of legality, as provided for in Article ____, of Law No. 08/L-284 on Administrative Review of Municipal Acts.

Based on Article ____, of Law No. 08/L-284 on Administrative Review of Municipal Acts, and Article ____, of Regulation (GRK) No. ____ on Administrative Review of Municipal Acts, as the responsible institution, we are sending you for review of legality, the following municipal act:

Statute No. _____ for _____
Municipal Assembly Regulation No. _____ for _____
Municipal Assembly Decision No. _____ for _____
Other Municipal Act: _____
Approved on:
Submitted for review to MLGA on:
Sent for review to Ministry _____ () on:



Republika e Kosovës
Republika Kosovo - Republic of Kosovo
Qeveria - Vlada – Government

For:	Name and Surname, Mayor of the Municipality of _____ Name and Surname, Chairman of the Municipal Assembly of _____		
Copy:	Name and Surname, Minister of MLGA Name and Surname, General Secretary, MLGA Document Management Unit at MLGA		
Through:	Name and Surname, Minister of the line Ministry General Secretary of the line Ministry		
From:	Name and Surname, Head of Legal Department, at the line Ministry	Date: __/__/__	
Responsible Officers:			
1. Legal Assessment Confirmation Officer 2. Legal Assessment Drafting Officer	Name and Surname, Head of Division responsible for assessment Name and Surname, the position of the officer responsible for legality assessment		
Subject:	Confirmation of the legality of the act of the municipality of _____		
Type of act:	<input type="checkbox"/> Municipal Statute <input type="checkbox"/> Municipal Assembly Regulation <input type="checkbox"/> Municipal Assembly Decision <input type="checkbox"/> Other Municipal Act: _____		

Dear Mayor,
Dear Chairman,

In accordance with Regulation (GRK) No. ___ on the defining the procedures for the administrative review of municipal acts, and based on the legal competencies of the Ministry defined by the basic laws and Regulation (GRK) - No. 14/2023 on the Areas of Administrative Responsibility of the Office of the Prime Minister and Ministries, the Legal Department of the Ministry of _____ (__) has received for mandatory review of legality as provided for in Article 9 and 10 of Law No. 08/L-284 on the Administrative Review of Municipal Acts, the following municipal act:

Statute No. _____ for _____ Municipal Assembly Regulation No. _____ for _____ Municipal Assembly Decision No. _____ for _____ Other municipal act _____
Approved on:
Submitted for review to MLGA on:
Submitted for review to Ministry of _____ (__) on:

The Ministry of _____, after reviewing the content of the municipal act as above, assesses that the municipal act **is not in contradiction with the provisions of the legislation in force** and as such can produce legal effects.

JUSTIFICATION

Ministry of _____, remains at the disposal of the MLGA and Municipality for any further clarification regarding this assessment.

1.8 Template for mandatory review of legality by line ministries - request for reconsideration of the legality of the act



Republika e Kosovës
Republika Kosovo - Republic of Kosovo
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For :	Name and Surname, Mayor of the Municipality of _____ Name and Surname, Chairman of the Municipal Assembly of _____	
Copy:	Name and Surname, Minister of MLGA Name and Surname, Secretary General, MLGA Document Management Unit in MLGA	
Through:	Name and Surname, Minister of the line ministry General Secretary of the line ministry	
From:	Name and Surname, Head of Legal Department, Line Ministry	Date: __/__/__
Responsible Officers:		
1. Legal Assessment Confirmation Officer	Name and Surname, Head of Division responsible for assessment	
2. Legal Assessment Drafting Officer	Name and Surname, the position of the officer responsible for the legality assessment	
Subject:	Request for the review of the legality of the municipal act _____	
Type of act:	<input type="checkbox"/> Municipal Statute <input type="checkbox"/> Municipal Assembly Regulation <input type="checkbox"/> Municipal Assembly Decision <input type="checkbox"/> Other Municipal Act _____	

Dear Mayor,
Dear Chairman,

In accordance with Regulation (GRK) No. ____ on defining the procedures for the administrative review of Municipal acts, and based on the legal competencies of the Ministry defined by the basic laws and Regulation (GRK) - No. 14/2023 on the Areas of Administrative Responsibility of the Office of the Prime Minister and Ministries, the Legal Department of the Ministry of _____ (__) has received for mandatory review of legality as provided for in Article 9 and 10 of Law No. 08/L-284 on Administrative Review of Municipal Acts of, the following act of the municipality

Statute No. _____ for _____ Municipal Assembly Regulation No. _____ for _____ Municipal Assembly Decision No. _____ for _____ Other Municipal Act: _____
Approved on:
Sent for review to MLGA on:
Sent for review to the Ministry _____ (__) on:

The Ministry of _____, after reviewing the content of the municipal act as above, assesses that the municipal act **is in contradiction to the provisions of the legislation in force.**

JUSTIFICATION

Based on the above, the Ministry of _____ requests from the Municipal Assembly/Mayor to take concrete actions to harmonize the municipal act with the legal provisions in force, within 30 days from the date of receipt of the request for review of the act.

The Ministry of _____ remains at the disposal of the MLGA and the municipality for any further clarification regarding this assessment.

1.9 Template for regular review of the legality of the acts of the Municipal Assembly and the Mayor by line Ministries - Confirmation of Legality



Republika e Kosovës
Republika Kosovo - Republic of Kosovo
Qeveria - Vlada – Government

For :	Name and Surname, Mayor of Municipality _____ Name and Surname, Chairman of the Municipal Assembly _____	
Copy:	Name and Surname, Minister of MLGA Name and Surname, General Secretary, MLGA Document Management Unit in MLGA	
Through:	Name and Surname, Minister of the line ministry General Secretary of the line ministry	
From:	Name and Surname, Head of Legal Department, Line Ministry	Date: _/_/____
Responsible Officers:		
1. Legal Assessment Confirmation Officer	Name and Surname, Head of the Division responsible for assessment	
2. Legal Assessment Drafting Officer	Name and Surname, the position of the officer responsible for the legality assessment	
Subject:	Request for review of the legality of the act of the municipality of _____	
Type of act:	<input type="checkbox"/> Municipal Statute <input type="checkbox"/> Municipal Assembly Regulation <input type="checkbox"/> Municipal Assembly Decision <input type="checkbox"/> Other Municipal Act: _____	

Dear Mayor,
Dear Chairman,

In accordance with Law No. 08/L-284 on Administrative Review of Municipal Acts and Regulation (GRK) No. ___ on defining the procedures for the administrative review of municipal acts, and based on the legal competencies of the Ministry defined by the basic laws and Regulation (GRK) - No. 14/2023 on the Areas of Administrative Responsibility of the Office of the Prime Minister and Ministries, the Legal Department of the Ministry of _____ (___) has received for regular review of legality as provided for in Article 10 of Law No. 08/L-284 on Administrative Review of Municipal Acts, the following municipal act:

Statute No. _____ for _____ Municipal Assembly Regulation No. _____ for _____ Municipal Assembly Decision No. _____ for _____ Other Municipal Act: _____
Approved on:
Sent for review to MLGA on:
Sent for review to the Ministry _____ (___) on:

The Ministry of _____, after reviewing the content of the municipal act as above, assesses that the municipal act **is not in contradiction with the provisions of the legislation in force** and as such can produce legal effects.

JUSTIFICATION

The Ministry of _____ remains at the disposal of the MLGA and the municipality for any further clarification regarding this assessment.

1.10 Template for regular review of the legality of acts of the Municipal Assembly and the Mayor by line Ministries - Request for reconsideration of legality



Republika e Kosovës
Republika Kosovo - Republic of Kosovo
Qeveria - Vlada – Government

For :	Name and Surname, Mayor of the Municipality of _____ Name and Surname, Chairman of the Municipal Assembly of _____	
Copy:	Name and Surname, Minister of MLGA Name and Surname, General Secretary, MLGA Document Management Unit in MLGA	
Through:	Name and Surname, Minister of the line ministry General Secretary of the line ministry	
From:	Name and Surname, Head of Legal Department, Line Ministry	Date: __/__/__
Responsible Officers: Legal Assessment Confirmation Officer	Name and Surname, Head of the Division responsible for assessment	
Legal Assessment Drafting Officer	Name and Surname, the position of the officer responsible for the legality assessment	
Subject:	Request for review of the legality of the act of the municipality of _____	
Type of act:	<input type="checkbox"/> Municipal Statute <input type="checkbox"/> Municipal Assembly Regulation <input type="checkbox"/> Municipal Assembly Decision <input type="checkbox"/> Other Municipal Act: _____	

Dear Mayor,
Dear Chairman,

In accordance with Law No. 08/L-284 on Administrative Review of Municipal Acts and Regulation (GRK) No. ___ on defining the procedures for the administrative review of municipal acts, and based on the legal competencies of the Ministry defined by the basic laws and Regulation (GRK) - No. 14/2023 on the Areas of Administrative Responsibility of the Office of the Prime Minister and Ministries, the Ministry of Local Government Administration has received for regular review of legality as provided for in Article 10 of Law No. 08/L-284 on Administrative Review of Municipal Acts, the following municipal act:

Statute No. _____ for _____ Municipal Assembly Regulation No. _____ for _____ Municipal Assembly Decision No. _____ for _____ Other Municipal Act: _____
Approved on:
Sent for review to MLGA on:

The Ministry of _____, after reviewing the content of the municipal act as above, assesses that the municipal act **is in contradiction with the provisions of the legislation in force.**

JUSTIFICATION

Based on the above, the Ministry of Local Government Administration requests from the Municipal Assembly/Mayor to take concrete actions to harmonize the municipal act with the legal provisions in force, within 30 days from the date of receipt of the request for review of the act.

The Ministry of _____ remains at the disposal of the MLGA and the municipality for any further clarification regarding this assessment.