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Zyra e Kryeministrit - Ured Premijera - Office of the Prime Minister
Zyra për Planifikim Strategjik
Kancelarija za Strateško Planiranje - Strategic Planning Office

Implementation Report of the Programme for the Prevention and Reduction of Administrative Burden 2022–2027 and the Action Plan 2022–2024

Reporting Period: 2022-2024

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Introduction

The Programme for the Prevention and Reduction of Administrative Burden 2022–2027 and the Action Plan 2022–2024 (hereinafter referred to as the Programme) was approved by the Government of the Republic of Kosovo (hereinafter referred to as the Government) on 14 September 2022. Under the supervision of the First Deputy Prime Minister and the leadership and coordination of the Strategic Planning Office (hereinafter SPO) within the Office of the Prime Minister (hereinafter OPM), all strategic and specific objectives outlined in the action plan for the implementation of the Programme have marked advanced progress, as also highlighted in international reports.

Given that the Programme was designed as a flexible document that evolves through and because of the process, a number of activities—although not specifically highlighted in the Action Plan (hereinafter AP)—have been supported and implemented within the framework of the Programme, as they are related to the activities outlined in the Plan and align with the Programme's overall approach.

Furthermore, the achievement of the results presented in the Report was primarily made possible through strong political support and the prioritisation of the process by the First Deputy Prime Minister and his Cabinet, effective support, cooperation and communication from the line Ministries and relevant agencies, the collaboration and advocacy of civil society organisations and business chambers, as well as the significant support of development partners.

Some of the main international assessments from these two years of implementation are as follows:

- *The 2024 Country Report highlights the implementation of the Programme as advanced progress and one of the main achievements in the field of public administration, stating that “Kosovo has advanced in reducing the administrative burden through the simplification of procedures via the implementation of the 2022–2024 Programme”.¹*
- *The 2024 OECD/SIGMA Monitoring Report assessed the Administrative Burden (ABR) process, emphasising that “the policy on administrative simplification, reduction, and prevention of administrative burden has made considerable progress”. For this, two key indicators for ABR were rated at 100%, specifically indicator 19.4 for Administrative Burden Reduction, where 15 out of 15 points were achieved (100%), and indicator 6.1 for the Implementation of Administrative Simplification Measures, where 20 out of 20 points were achieved (100%). It should be noted that the 2021 report had rated this process with only 0.6 out of 6 points in total.²*

Some of the main achievements during these two years of implementation are as follows:

- *Established sustainability of the process, involving over 60 officials working on administrative burden on a weekly basis;*
- *Trained 500 officials at both central and local levels;*
- *Simplified 115 services at the central level;*
- *Simplified over 600 services at the local level across 22 municipalities;*
- *Analysed more than 200 central-level services ready for simplification;*

¹ Check https://enlargement.ec.europa.eu/kosovo-report-2024_en, p. 4.

² Check https://www.sigmapublications.org/en/publications/public-administration-in-kosovo-2024_a53fce6b-en.html

- *Digitised and initiated digitisation of over 100 central-level services;*
- *Saved over €3.5 million for citizens and businesses following the simplifications.*

The achievements highlighted in this report would be incomplete without the support of the European Union and Germany through the co-financed project for reducing the administrative burden, as part of the ‘Support for Reforms for European Integration in Kosovo’ module, implemented by GIZ, as well as without the support of the Swiss Government’s State Secretariat for Economic Affairs (SECO) through the ‘Accelerating the Investment Climate’ project, implemented by the International Finance Corporation (IFC).

Interested parties may request all evidence of the achievements presented in this Report from the Strategic Planning Office within the Office of the Prime Minister.

Strategic Approach and Sustainability

The implementation of the Programme for 2022–2023 has been accompanied by key aspects that are essential for achieving results in its execution.

The organisation of work according to these inseparable aspects, which simultaneously create synergy, has contributed to raising the awareness of public officials, civil society, and business chambers about the importance and care that must be given to the administrative burden affecting citizens and businesses. Furthermore, this approach has complemented other digitalisation processes aimed at improving services, as outlined in the Public Administration Reform Strategy and the e-Government Strategy, both approved by the Government. Based on the analysis of the current situation in this field, focusing on the framework for public policy development (strategies, concept documents, and legislation), human resources (policy-making, legal, technological), and the administrative culture of the public administration in the country, the strategic approach for the implementation of the Programme has been developed in a way that adapts to this analysed situation.

Some of the key aspects of this approach (which are outlined in the Programme, although some have also been developed during the implementation process) are as follows:

Planning and ownership of the process

For successful implementation of the Programme, planning and coordination have been centralised, while ownership and execution have been decentralised. In this way, ministries have received ready-made plans and expert support from the centre (from the initial idea through support for drafting or amending policies and legislation, to the development and maintenance of systems over a two-year period), while leading and owning the reform process by designing services in a manner that enables the reduction of burden for citizens and businesses, as well as the reduction of service delivery costs for the respective institutions.

Simplification and digitalization in parallel

The new strategic approach has been developed so that simplification and digitalisation occur simultaneously. It should be noted that, according to the practices of other countries, simplification usually precedes digitalisation. However, the Programme's new strategic approach has taken the path of simplification and digitalisation at the same time, promoting digitalisation as a motivator for simplification. This approach stems from the current state of public administration, which is characterised by delays in legislative changes and an outdated administrative culture.

Combining of topics and officials

Taking into account the administrative culture of the public administration, which is often isolated in the training of various processes that lead to a single outcome (services for citizens and businesses), the new strategic approach has also been developed towards combining topics and public officials on the same issue. In this regard, working groups, trainings, forums, and various events have been organised so that policy-makers, legal officers, and information technology officials come together, both for training on the administrative burden process and throughout the process for discussion and implementation of activities aimed at achieving the same results.

Collaboration: from advocacy to implementation

Typically, in other countries, some of the analyses, measurements, or identification of methodologies and ideas are conducted through collaboration between the government and universities. Given the lack of capacities in the public administration for certain important aspects of the Programme's implementation—such as analyses, measurements, and the identification of methodologies and best practices—the new approach has also included collaboration for implementation with civil society organisations and business chambers to advance the process from advocacy cooperation to implementation cooperation. In this context, some of the analyses, measurements, or monitoring activities under the Programme have been carried out with the support of civil society organisations or business chambers.

Awareness raising within administration

Raising awareness of the administrative burden within the administration is one of the most important aspects of the Programme's approach. This is being achieved through training, joint design and work, working groups, and joint forums. As noted above and as will be detailed further in the Report, the new training module has proven to also serve as a means to raise awareness about the administrative burden process and the benefits for officials in preventing or reducing burdens and digitalising processes. Additionally, one method to foster awareness is the joint design process of services or creative thinking, where officials, grouped by different profiles, learn, discuss, and create service prototypes centred around the user, designing them in a way that facilitates their work throughout the process.

One of the key aspects for the implementation of the Programme is ensuring sustainability. This aspect is necessary and crucial for impacting the administrative culture in the development and design of public policies (strategies, concept documents, and legislation) aimed at improving the delivery of services for citizens and businesses, with the goal of preventing and reducing the administrative burden.

In the context of ensuring sustainability for the implementation of the Programme, measures have been taken in four directions: mechanisms, tools, analyses, and trainings.

The establishment or operationalisation of mechanisms for the implementation of the Programme has focused on two levels: political and operational (central and local). Regarding the political level, as highlighted in the Programme, the Strategic Planning Commission (hereinafter SPC), chaired by the Prime Minister, has convened twice a year. Within this commission, the First Deputy Prime Minister was responsible as the political lead for the administrative burden process, while the SPC members included the relevant ministers whose attention was necessary to advance the Programme's implementation. Additionally, the SPC comprises an operational secretariat covered by the Strategic Planning Office within the Office of the Prime Minister. At the operational level, the establishment of mechanisms has focused on three levels: the Office of the Prime Minister, central institutions, and municipalities, where the following has been carried out:

1. *Appointment of the Administrative Burden Process Coordinator by Government decision*
2. *Appointment of 20 responsible officials at the central level for the administrative burden process by decision of the Secretaries-General*
3. *Appointment of 32 responsible officials at the local level for the administrative burden process by decision of the Mayors*
4. *Organisation of 3 meetings of the Strategic Planning Commission*

The development, drafting, or improvement of tools, analyses, methodologies, and various plans that have made the implementation of the Programme possible, which enabled its execution, are:

1. Analysis for updating the guideline on the development of explanatory memoranda
2. Drafting of a new guideline for preparing explanatory memoranda
3. Development of the methodology for applying the principle of personalisation in the simplification and digitalisation of services
4. Development of the guideline for the Standard Cost Model, Cost Coverage, and Excel Templates
5. Electronic development of Excel Templates for the Standard Cost Model and Cost Coverage
6. Development of the screening test for public policies

Training of public officials at the central and local levels began in September 2023, following the development of a new module, accompanying materials, and assessment tests in cooperation with the Kosovo Institute for Public Administration (hereinafter KIPA). As briefly highlighted above, the new module follows a combined approach, covering the main components for preventing and reducing administrative burden: the Standard Cost Model (hereinafter SCM), regulatory impact assessment (concept documents), principles of general administrative procedures closely linked to administrative burden, legal drafting, and creative service design—a new concept initiated in public administration. These components are accompanied by conceptual parts such as the definition of administrative burden and digitalisation in the service of administrative burden, as well as public policy development enabling digitalisation. The activities completed to raise awareness among public officials through training are as follows:

1. Detailed analysis of the trainings offered at KIPA in the context of administrative burden and identification of training needs and profiles for administrative burden
2. Preparation of profiles and lists of officials to participate in training sessions
3. Preparation of training materials, including manuals, presentations, exercises, and training tests, according to the Programme
4. Organisation of training sessions for public officials at central and local levels
5. Preparation of the concept for ICT training in gender-responsive policymaking
6. Development of the training module for ICT in gender-responsive policymaking
7. Preparation of materials, tests, and examples for online training via the Moodle platform
8. Organisation of DigiCamp 2023, DigiCamp 2024, and DigiCamp 2025, with over 1,000 participants

Participation in training has been and continues to be combined, meaning that officials with different functions attend the same training sessions simultaneously, where they share challenges, problems, questions, lessons, and experiences among themselves. This combined approach has proven to motivate interactivity, making the training useful for creating institutional sustainability aimed at preventing and reducing administrative burden. Among other benefits, this approach also serves to raise awareness among public officials about the administrative burden process. Trainings have been organised according to institutional prioritisation, with no more than two sessions per month and a minimum duration of five days per training. The training has been accompanied by knowledge tests at the beginning and end to assess its impact. Data on trainings for 2022–2024 is presented in the following table:

	Passed	%	Not passed	%	Total
Test 1	325	65	175	35	500
Test 2	430	86	70	14	500

Prevention

Ensuring sustainability is a key aspect in preventing administrative burden in public policies, whether they are concept documents, laws, or subordinate acts. Sustainability in the process motivates systematic work towards achieving the desired reform. In this context, the Government, through the Strategic Planning Office of the Office of the Prime Minister, has undertaken and repeated several measures and activities for the prevention of administrative burden, which will be detailed below:

Development of a checklist in the context of preventing and reducing administrative burden during the preparation of concept documents;

1. *Continuous review of concept documents in the context of administrative burden;*
2. *Continuous review of legislation in the context of administrative burden;*
3. *Identification of key permits most frequently obtained by women and young people;*
4. *Development of the business information passport.*

Concept Documents³

It should be emphasised that prevention has been applied at two levels: in concept documents and in legislative and sub-legislative acts. Regarding the review of concept documents prior to their approval by the Government, the following results have been achieved:

Review	Addressed ⁴			Level of addressing ⁵				
Total of CD reviewed	35		Total of provided comments	149		Low	2	8%
Relevant for ABR	14	43%	Addressed comments	109	73%	Partial	4	23%
Not relevant for ABR	21	57%	Not addressed comments	40	27%	Full	10	69%

Legislation

It should be emphasised that the review of all legislative and sub-legislative acts during the 2023–2024 period was categorised into relevant and non-relevant for administrative burden. This categorisation was made based on several criteria, as follows:

1. *Relevant are all legislative or sub-legislative acts that include services or regulate their provision for citizens and businesses, such as licences, permits, registrations, approvals, authorisations, certifications, etc., as well as when the service itself is regulated—such as reception, organisation, maintenance, division of responsibilities, procedure design, establishment of bodies, etc.—which contain procedural steps or processes within the administrative procedure itself.*
2. *Not relevant are all pieces of legislation that not contain above-mentioned elements.*

³ Check Annex 1. In Annex are provided only data on concept documents relevant for ABR.

⁴ These data refer only to the draft laws relevant to administrative burden that were measured after approval by the Government.

⁵ These addressing data are measured only for the 13 draft laws approved by 31 December 2024.

It should also be emphasised that all legal and sub-legal acts have been reviewed, commented on, or drafted in a way that at the very least promotes digitalisation, if not fully regulates it. For this purpose, the methodology integrated into the Programme has been used, specifically sections “1.4 Elements” and “1.5 General Methodology for Preventing and Reducing the Administrative Burden”, which has been applied throughout the process and has been updated to become Annex 2 of the new Programme 2025–2028. This list has combined the principles of general administrative procedure with those of electronic governance.

Therefore, the OPM (Office of the Prime Minister) has commented on and supported the drafting of legal and sub-legal acts only in terms of the design of procedures and services and the promotion of digitalisation, and not with regard to legality and constitutionality, which remain the responsibility of the legal departments.

Primary legal acts

The OPM has provided comments on all laws that were submitted for review and feedback during the preliminary consultation phase and, in some cases, has also held meetings with the institutions responsible for the laws, where the draft laws were relevant to administrative burden. When draft laws were not relevant to administrative burden, no action was taken towards the ministries, but the matter was recorded and filed in the administrative burden dossier.

However, it should be emphasised that the process of preventing administrative burden only began in the second half of June 2023. By that time, a significant number of laws had already been approved by the Government and submitted to the Assembly, and these were passed without undergoing administrative burden prevention checks, as the process had not yet commenced.

That said, in 2024 the review of laws for administrative burden prevention has become systematic. With the exception of two laws, all laws approved by the Government have been reviewed for this purpose. These two laws had been drafted well before the current process began.

It should be noted that in 2024, the majority of laws approved by the Government were not relevant to administrative burden. Nonetheless, throughout 2024, the OPM has reviewed 19 draft laws that are still in process and not yet approved—eight of which are relevant to administrative burden, and two of which are being fully supported in their drafting as part of this process.

2023⁶

Reviewed prior of approval	Relevant for ABR	Number of provided comments	Number of addressed comments	Approved in Government	Approved in Assembly	Number of simplified services
7	4	40	15	7	3	5

⁶ Check Annex 2.

As shown in the table, in 2023, seven laws were reviewed for the purpose of preventing administrative burden. All of them were approved by the Government, while three were also approved by the Assembly. Of the seven laws approved by the Government, four were relevant to administrative burden and were commented on in the necessary provisions. A total of 40 comments were submitted, 15 of which were addressed. As a result, five services have been simplified. However, it should be noted that three of these are still awaiting approval by the Assembly for the simplification to become final.

2024⁷

Approved in Government	Reviewed prior of approval in Government	Relevant for ABR	Number of comments provided	Number of addressed comments	Approved in Assembly	Number of simplified services
51	49	3	75	32	15	6

As shown in the table, in 2024, a total of 51 laws were approved by the Government, 15 of which were also approved by the Assembly. Out of the 51 laws approved by the Government, 49 were reviewed for the purpose of preventing administrative burden. The two laws that were not reviewed for this purpose are relevant to administrative burden; however, their drafting took place much earlier, and public consultations for them were concluded in January 2022—around a year and a half before the process began. Of the 49 laws reviewed, three were relevant to administrative burden. For these, 75 necessary comments were provided on the legal provisions, 32 of which were addressed by the institutions. This led to the prevention and simplification of six services. It should be emphasised that all of these still await approval by the Assembly in order for the simplification to become final.

The ABR indicator in the Kosovo Reform Agenda (Growth Plan)⁸

Within the framework of the Kosovo Reform Agenda, also known as the Growth Plan, the Government of Kosovo has negotiated Indicator 2.1.1.1: *100% of the new laws imposing an administrative burden are reviewed in context of prevention of administrative burden according to Administrative Burden Reduction methodology*. The deadline for achieving this indicator is 30 June 2025; however, this report presents results up to 31 December 2024. The Growth Plan was approved on 9 October 2024.

Therefore, the measurement of the indicator has been conducted from the first Government meeting held after 9 October onwards, by officials of the Strategic Planning Office.

For this purpose, the table below presents results only for those laws approved from 23 October onwards—when the first meeting following the approval of the Reform Agenda took place—up to 31 December 2024

⁷ Check Annex 3.

⁸ Check Annex 4.

Approved in Government after 9 October	Reviews prior of approval in Government	Relevant for ABR	Number of comments provided	Number of addressed comments	Approved in Assembly	Number of simplified services
16	16	1	7	3	0	2

Thus, the records in this table and in Annex 4 demonstrate that the indicator has been fully achieved (100%). The annex also includes the dates of approvals, decision numbers, publication links, and other information, to ensure that the documentation is easily traceable. This is particularly important as the link on the OPM website for laws approved in 2024 provides only the titles of the approved laws and their respective ministries, without further details.⁹

Draft laws reviewed during 2024 awaiting approval by the Government¹⁰

Reviews	Relevant for ABR	Number pending comments
19	8	138

Throughout 2024, an additional 19 draft laws have been reviewed, which are still in process and have not yet been approved by the Government. Of the 19 reviewed, 8 are relevant to administrative burden, and 138 necessary comments have been provided on the respective legal provisions. Further measurements will be conducted once these laws are approved by the Government and the Assembly.

It should be noted that this does not include two laws which have not been commented on, but are being drafted exclusively for the purpose of administrative burden. In these cases, we may consider that there is 100% addressing.

Secondary legal acts¹¹

As with legal acts, the process for sub-legal acts also began in the second half of 2023. It should be noted that sub-legal acts are greater in number than legal acts, tend to contain more administrative burden, and are more difficult to keep under constant oversight due to the high volume and fast-paced nature of drafting work throughout the year.

For this reason, the Strategic Planning Office has reviewed sub-legal acts that were submitted during the preliminary consultation, public consultation, and in some cases even during the drafting phase, starting from the second half of 2023. A number of sub-legal acts were approved during the second half of 2023; however, they had been drafted or had undergone consultation in the first half of 2023 or earlier. Therefore, they were not subject to the administrative burden prevention and reduction review.

⁹ Check <https://lds.rks-gov.net/Statistics/NrOfApprovedDraftLaës?ministryId=&year=2024>.

¹⁰ Check Annex 5.

¹¹ Check Annex 6.

As shown in the table below, a total of 160 sub-legal acts were reviewed during 2023 and 2024—45 in 2023 and 125 in 2024. Of these, 57 were relevant to administrative burden (AB), while 113 were not. Among the 57 relevant acts, 20 were drafted by the AB team with the specific aim of preventing and reducing administrative burden, of which 10 were approved in 2024. For the 37 AB-relevant sub-legal acts that were commented on, 175 comments were provided, of which 29 were addressed. As a result of these addressed comments and the sub-legal acts drafted specifically for AB, a total of 66 services were simplified.

It should also be emphasised that 78 sub-legal acts are currently in process and are expected to be approved during 2025. For these sub-legal acts in progress, 215 comments have already been submitted, and it is anticipated that more than 50 additional services will be simplified as a result.

Year	Reviewed	Approved from total	In process from total	Relevant for ABR from total	Not relevant for ABR from total	Number of provided comments for approved secondary legal acts	Number of addressed comments for approved secondary legal acts	Number of secondary legal acts drafted specially for ABR	Number of secondary legal acts drafted specially for ABR in process	Number of simplified services after approval	Number of pending comments from not yet approved secondary legal acts
2023	45	/	/	/	/	/	/	/	/	/	/
2024	125	/	/	/	/	/	/	/	/	/	/
Total	170	92	78	57	113	175	29	10	10	66	215

Reduction

The reduction of administrative burden has been focused at both the central and local levels, encompassing the preparatory and operational phases for the simplification and digitalisation of services. Preparation for the simplification and digitalisation of services includes the analysis of legislation and the regulatory framework, along with the proposal of necessary recommendations for intervention. It also involves analysing the current state of the digital framework and how it should be developed, using the "As Is, To Be" methodology.

Below is a summary of the main work processes carried out during the period 2022–2024, for which a considerable number of activities have been undertaken.

Simplification of services in central level

The reduction of administrative burden has been focused at both the central and local levels, encompassing both the preparatory and operational phases for the simplification and digitalisation of services. Preparation for the simplification and digitalisation of services includes analysing the legislation and regulatory framework, and proposing the necessary recommendations for intervention. It also involves assessing the current state of the digital framework and how it should be developed, using the "As Is, To Be" method.

Below is a summary of the main work processes carried out during the period 2022–2024, for which a significant number of activities have been undertaken.¹²

1. *Development of the central-level service catalogue*
2. *Needs and experience analysis of taxpayers regarding communication and services provided by the Tax Administration of Kosovo (TAK)*
3. *Development of a methodology for services that can be provided digitally without the need for an electronic signature*
4. *Development of a concept for updating and modernising client services at TAK*
5. *Analysis for simplifying permits issued by independent bodies: AAC, IMC, ERO, CBK, KIA, ICMM, ARKEP, and RRA*
6. *Development of a Public Information Guide on Inspections*
7. *Development of three (3) Inspection Guides:*
 - a. *On mandatory data requirements for recording inspections and reporting at various levels within the inspectorate system*
 - b. *Updating checklists*
 - c. *Joint inspections*
8. *Development of an analysis on the impact of regulatory inspections on Kosovar businesses*
9. *Development of a guide for designing and implementing complaints mechanisms for third-party requests and inspection appeals, aimed at promoting third-party initiated inspections*
10. *Detailed legal and procedural analysis using the "AS IS, TO BE" method for construction permits of categories 1, 2, and 3*
11. *Technical specifications for the full digitalisation of construction permits for categories 1, 2, and 3*

¹² Check Report for 2022-2023 in the following link: chrome-extension://efaidnbmnnibpcajpcglclefindmkaj/https://kryeministri.rks-gov.net/wp-content/uploads/2024/01/RAPORTI-I-ZBATIMIT-TE-PROGRAMIT-PER-PARANDALIMIN-DHE-ZVOGELIMIN-E-BARRES-1.pdf

12. Concept for simplifying the ID card issuance service for citizens of Kosovo
13. Analysis of the application of the EU Services Directive for legal services and services related to driving licences
14. Analysis of the current regulatory status of the Chamber of Architects and Engineers (CAE) in the field of construction
15. Development of a legal analysis for integrating POS systems into service provision
16. Analysis of 100 permits and licences for potential removal of re-licensing, based on risk and inspectorate capacities.

Simplification of services in local level

Regarding the simplification of municipal services, it should be emphasised that interventions are more limited due to the municipalities' own competencies, as well as the generally low willingness for change—both at the municipal level and at the central level where the latter may have some influence. For this reason, an administrative burden indicator has been included in the Municipal Performance Grant, in order to encourage simplification at the local level. This has been remarkably successful, resulting in the simplification of over 400 services across 20 municipalities within an exceptionally short period of time.

Therefore, below we present some of the main processes and a table outlining the simplification efforts in all municipalities.

1. Preparation of the concept and methodology for the simplification of services in municipalities
2. Development of the local-level service catalogue
3. Analysis for the simplification of services in the Municipality of Ferizaj
4. Implementation of recommendations arising from the service simplification analysis in the Municipality of Ferizaj
5. Analysis for the simplification of services in the Municipality of Peja
6. Implementation of recommendations arising from the service simplification analysis in the Municipality of Peja
7. Analysis for the simplification of services in the Municipality of Podujeva
8. Analysis for the simplification of services in the Municipality of Suhareka
9. Analysis for the simplification of services in the Municipality of Rahovec
10. Analysis for the simplification of services in the Municipality of Dragash
11. Analysis for the simplification of services in the Municipality of Obiliq
12. Inclusion of the administrative burden indicator in the Municipal Performance Grant
13. Drafting of a municipal tax regulation aimed at unifying services and administrative fees
14. Development of the “E-Municipalities” section within the E-Kosova platform.

All statistics related to simplifications at the local level are provided in the table below:

Nr.	Municipality	Implementation of Municipality Performance Grant	Year	Date of decision	Number of simplified services through eliminating of documents	Number of simplified services through reducing of administrative fees	Number of abolished services	Total per Municipality
1	Kaçanik	PO	2024	9 December 2024	30	0	0	30
2	Junik	PO	2024	9 December 2024	41	0	0	41
3	Rahovec	PO	2024	12 December 2024	35	0	2	37
4	Viti	PO	2024	9 December 2024	3	0	0	3
5	Dragash	PO	2024	10 December 2024	32	0	6	38
6	Prizren	JO ¹³	2022	7 December 2022	0	37	25	62
		PO	2024	12 December 2024	38	0	2	40
7	Gjilan	PO	2024	17 December 2024	22	0	0	22
8	Mitrovicë Veriore	PO	2024	17 December 2024	10	0	0	10
9	Deçan	PO	2024	13 December 2024	20	0	0	20
10	Lipjan	PO	2024	17 December 2024	30	0	0	30
11	Malisheve	PO	2024	17 December 2024	10	0	0	10
12	Shtime	PO	2024	26 December 2024	20	0	0	20

¹³ Check Annex 3 of 2022-2023 implementation Report.

13	Mitrovicë Jugore	PO	2024	17 December 2024	10	0	0	10
14	Kamenicë	PO	2024	18 December 2024	10	0	1	11
15	Istog	PO	2024	11 December 2024	39	0	11	50
16	Podujevë	PO	2024	19 December 2024	8	0	7	15
17	Obiliq	PO	2024	19 December 2024	15	0	9	24
18	Drenas	PO	2024	23 December 2024	20	0	0	20
19	Fushë Kosovë	PO	2024	24 December 2024	29	0	0	29
20	Peje	JO ¹⁴	2023	31 October 2023	0	16	13	29
		PO	2024	21 dhjetor 2024	22	0	0	22
21	Ferizaj	JO ¹⁵	2022	6 mars 2022	0	50	26	76
22	Klinë	PO	2024	26 dhjetor 2024	0	13	0	13

Digitalization of Services

In this section, we will present the main processes that have been carried out as part of the digitalisation efforts. However, within the digitalisation processes, a large number of diverse activities have been undertaken, including key pre-digitalisation phases such as digital prototypes, legal analyses, user involvement in testing, and exposure on the eKosova platform..

1. Analysis and assessment of the digital infrastructure in the central administration
2. Analysis and assessment of the digital interoperability architecture of the central administration
3. Analysis and assessment of legislation related to digitalisation in the central administration
4. Methodology for institutional readiness for digitalisation and service prioritisation
5. Analysis and assessment of ministries' readiness for digitalisation
6. Identification and analysis of central electronic registers and Government Gateway (GG) services
7. Tool for prioritising services for digitalisation
8. "AS IS, TO BE" analysis of services provided by the Ministry of Education (MASHT), Ministry of Industry (MINT), KIA, ARKEP, Ministry of Justice (MD), AKPPM, Ministry of Health (MSH), and Ministry of Environment and Spatial Planning (MMPHI)

¹⁴ Check Annex 5 of 2022-2023 implementation Report.

¹⁵ Check Annex 4 of 2022-2023 implementation Report.

9. Detailed “AS IS, TO BE” analysis for digital notarisation
10. Development of a call centre application for the Tax Administration of Kosovo (TAK) to manage incoming taxpayer calls
11. Development of a concept for the simplification and digitalisation of employment services
12. Development of a Reporting and Accountability Portal and a Supplier Registry at the Ministry of Finance, Labour and Transfers
13. Simplification and digitalisation of grant and subsidy services at the Ministry of Culture, Youth and Sports (MKRS)
14. “AS IS, TO BE” analysis of 150 central-level services and final development of APIs for 45 of them (27 in the Food and Veterinary Agency and 18 in Customs, all ready for integration into eKosova)
15. Feasibility study for the digitalisation of the public procurement process

The digitalisation processes that have been completed or are in progress by December 2024 are as follows:

1. Services for free professions (<https://ekosova.rks-gov.net/Service/49>)
2. Licensing services for geodetic professionals (<https://ekosova.rks-gov.net/Service/13>)
3. Licensing services for driving schools **and other supporting services**
4. Diploma recognition services
5. Licensing services for architects and engineers
6. Licensing services for the Chamber of Doctors, Chamber of Nurses, Chamber of Dentists, and Chamber of Pharmacists
7. Employment services through the Employment Agency of the Republic of Kosovo (APRK)
8. Services for medical equipment and pharmaceutical products (Pharmacy)
9. Grant and subsidy services at the Ministry of Culture, Youth and Sports (MKRS)
10. Grant and subsidy services at the Agency for Gender Equality (ABGJ)
11. Tax residence service at the Tax Administration of Kosovo (TAK)
12. TAK Call Centre services **for managing incoming calls from taxpayers**
13. Supplier registration service at the Ministry of Finance, Labour and Transfers (MFPT)
14. Transparency Portal **at the MFPT**
15. Case Management System **at the Information and Privacy Agency (AIP)**
16. Development of the Digital Application for the Standard Costing and Cost Coverage Model
17. Development of the Online Auction platform **for the Agency for the Administration of Seized and Confiscated Assets**

For all of these services—whether developed or in development—several criteria have been followed, including: analysis of frequency and population coverage, legal analysis and amendments where necessary, creation of a digital prototype, testing and consultation with stakeholders or user involvement, testing with officials, training of officials for usage, and publication on the eKosova platform.

5 Collaboration

Collaboration with third parties in the implementation of the Programme is one of the key aspects for achieving results. In this regard, the Strategic Planning Office (SPO) has expanded its cooperation for the implementation of the Programme with various development partners, civil society organisations, business chambers, and strategic foreign partners in the field.

With respect to collaboration with civil society, the new approach of the Programme shifted the focus from advocacy for implementation to participation in the implementation of the Programme itself.

In terms of cooperation with business chambers, the new approach redirected collaboration towards greater involvement of their members in the design of public policies, through the implementation of the principle of personalisation and the co-design methodology.

As for cooperation with strategic foreign partners—such as the OECD/SIGMA, the e-Governance Academy, etc.—partnership has been enhanced through their engagement not only in advisory roles but also in the implementation of various activities, such as the Digital Camps, the regional conference on administrative burden, and other activities focused on strategic guidance and consultation.

The following activities have been carried out in cooperation with external partners, civil society organisations, and business chambers.

1. *Organisation of the first Digital Camp to build the capacities of civil servants in digitalisation and artificial intelligence*
2. *Study visit to Estonia for the conference organised by the E-Governance Academy titled "Digitalisation as Catalyst for Social Change"*
3. *Meeting with civil society and the Ministry of Agriculture, Forestry and Rural Development on the digitalisation of applications for subsidies and grants*
4. *Development of a concept for cooperation with business chambers in the context of administrative burden*
5. *Analysis of user-oriented service delivery in Kosovo*
6. *Analysis of the impact of digitalising civil status services on municipal budget revenues*
7. *Meetings with members of business chambers regarding the administrative burden caused by inspections*
8. *Meeting with civil society, business chambers and businesses on administrative burden in the Tax Administration of Kosovo and digital taxation*
9. *Meeting with civil society and relevant institutions to reduce administrative burden in vehicle registration, renewal, and ownership transfer*
10. *Analysis of three "life events" related to living, studying, and working in Kosovo within the framework of the Single Digital Gateway in the Western Balkans*
11. *Study visit to the United Kingdom for the "Prosperity & Protection – effective regulation for growth, trade and innovation" conference*
12. *Meetings with NGOs on challenges related to administrative burden at the local level*
13. *Meetings with TAK and businesses on Programme implementation in the Tax Administration of Kosovo*
14. *Meeting with NGOs and institutions to accelerate the accreditation of new professions and standard-setting in Kosovo*
15. *Meeting with CIVIKOS and NGOs on administrative burden in Kosovo municipalities*
16. *Two meetings with NGOs and institutions on the digitalisation of education credentials as a prerequisite for reducing administrative burden*
17. *Meeting with businesses and institutions on administrative burden in construction permits*
18. *Meeting with NGOs and businesses on administrative burden in property registration*

- 19. Field analysis of services via Mystery Shopping in the municipalities of Prishtina, Gjakova and Ferizaj, covering initial vehicle registration, renewal, and ownership transfer*
- 20. Regional conference on administrative burden, with a special focus on the role of civil society and public officials in burden reduction*
- 21. Analysis of services provided by MESP and ICMM to identify opportunities for procedure simplification*
- 22. Consultative meetings with various stakeholders, facilitated by civil society*
- 23. Analysis on Efficient Governance and service evaluation in Kosovo*
- 24. Analysis of user-focused services in Kosovo.*

ANNEX 1: List of Concept Documents relevant to administrative burden reviewed prior to approval by the Government for the year 2024

No.	Concept Document/Strategic Document	Proposing institution	Approved by the Government (YES/NO)	Publication link	Relevant for ABR	Number of comments provided	Number of comments addressed by the institution	Nature of comments addressed
1	Concept Document for the field of Handicrafts	M I E T	YES	https://kryeministri.rks.gov.net/blog/koncept-dokumenti-per-fushen-e-zeitarise/	Y E S	14	14	All comments provided have been addressed, including those related to problem definition, objectives, options, impact, plans, and monitoring. The Working Group has been highly collaborative, and many comments were addressed jointly with the Working Group.
2	Concept Document for the handling of legislation in the field of anti-money laundering and combating the financing of terrorism.	M F L T	YES	https://kryeministri.rks.gov.net/blog/koncept-dokument-pyortajtimin-e-fushes-se-parandalimit-te-pastrimit-te-parave-dhe-luftimin-e-financimit-te-terrORIZmit/	Y E S	3	3	Comments have been addressed regarding the reflection of administrative burden in the Concept Document's introduction, its impacts, and the options. The comments have been only partially addressed, even though comments were initially offered on interventions, then a meeting was held with the Working Group, and further proposals were made to incorporate the provided comments.
3	Concept Document on Fisheries and Aquaculture	M A F R D	YES	https://kryeministri.rks.gov.net/blog/koncept-dokumenti-per-peshkatari-dhe-akuakulture/	Y E S	21	21	All provided inputs have been incorporated, including those related to problem definition, objectives, options, planning and monitoring.
4	Concept Document on Plant Protection	M A F R D	YES	https://kryeministri.rks.gov.net/blog/projekt-koncept-dokumenti-pe-produktet-per-mbrojtjen-e-bimeve-pmb/	Y E S	13	13	Most of the comments provided have been addressed, including those related to problem definition, objectives, options and planning.

5	Concept Document on Seeds	M A F R D	YES	https://kryeministri.rks-gov.net/blog/koncept-dokumenti-per-farerat/	Y E S	10	10	The draft and the approved Concept Document differ on key aspects, such as the problem definition, so comments on that segment were not incorporated into the approved version. Feedback on the objectives has been reflected, whereas comments on the options have not. On the other hand, comments regarding the administrative burden's impact and the proposed plans have been partially addressed. Keep in mind that the text for the plans concerning the options has changed significantly.
6	Concept Document on Cooperatives	M A F R D	YES	https://kryeministri.rks-gov.net/ep-content/uploads/2024/08/Konzept-Dokumenti-per-Kooperativat-Bujgesore.pdf	N O			
7	Concept Document on the Transport of Dangerous Goods	M E S P I	YES	https://kryeministri.rks-gov.net/blog/koncept-dokumenti-ne-fushen-e-mallrave-te-rrezikshme/	Y E S	10	10	Most of the comments and inputs provided for this Concept Document have been incorporated, particularly those concerning service provision. However, comments on other information requirements related to the administrative burden have not been addressed.
8	Concept Document in the Field of Civil Aviation	M E S P I	YES	https://kryeministri.rks-gov.net/blog/koncept-dokumenti-ne-fushen-e-avacionit-civil/	N O			
9	Concept Document on Scientific Activity and Innovation	M E S T I	YES	https://kryeministri.rks-gov.net/ep-content/uploads/2024/07/KONCEPT-DOKUMENT-PER-VEPRIMTARI-KERKIMORE-Copy.pdf	Y E S	7	7	All submitted comments have been addressed, including those on the problem definition, objectives, options and the plan.
10	Concept Document on Organic Agriculture	M A F R D	YES	https://kryeministri.rks-gov.net/blog/koncept-dokumenti-per-menaxhimin-e-integruar-te-mbeturinave/	Y E S	11	11	Most of the comments and inputs submitted for this Concept Document have been incorporated, especially those related to service delivery. However, comments on other information requirements related to the administrative burden have not been addressed.
11	Concept Document on Free Legal Aid	M J	YES	https://kryeministri.rks-gov.net/ep-content/uploads/2024/09/Konzept-Dokumenti-per-Ndihme-Juridike-Falas.pdf	Y E S	0	0	The comments provided have not been addressed. Despite multiple attempts to reach the responsible officials and offer input, no contact was established.

12	Concept Document on the Field of Governance and Management of Education and Vocational Training in the Republic of Kosovo	M E S T I	YES	https://kryeministri.rks-gov.net/ep-content/uploads/2024/09/Koncept-Dokumenti-per-Fushen-e-Qeverisjes-dhe-Menaxhimit-te-Arsimit-dhe-Aftesimit-Profesional-ne-Republiken-e-Kosoves.pdf	Y E S	7	7	All provided comments have been addressed, including those concerning the problem definition, objectives, options, and the plan.
13	Concept Document on the Development of the Regulatory Framework for Financial Markets	M F L T	YES	https://kryeministri.rks-gov.net/blog/koncept-dokument-per-zhvillimin-e-kornizes-rregullatore-per-tregjet-financiare/	Y E S			
14	Concept Document on Metrology	M I E T	YES	https://kryeministri.rks-gov.net/blog/koncept-dokument-per-metrologjine/	Y E S			

ANNEX 2: The list of legal acts reviewed prior to approval by the Government in the context of preventing administrative burden for the year 2023

No.	Reviewed primary legislation acts	Proposing institution	Reviewed (1) Not reviewed (2)	Relevant for AB (1), Not relevant for AB (2)	Commented in the context of AB (1), Drafted in the context of AB (2)	It has been approved by the Government	The year of approval by the Government	The date of approval by the Government	The reference of the Government's decision	The link of the Government's decision	It has been approved by the Government	The year of approval by the Government	The date of approval by the Government	The reference of the Government's decision	The link of the Government's decision	It has been approved by the Government
1	Draft Law on Sports;	M C Y S	1 1 1	1 1 1	P O	2 0 2 3	13 Decem ber 2023	r. 0 7 / 1 7 8	https://kryeministri.rks-gov.net/blog/vendi-met-e-mbledhjes-se-178-te-te-geverise/	https://kryeministri.rks-gov.net/wp-content/uploads/2023/12/Projektligji-per-Sport.pdf		10	5	The nature of the comments provided on this draft law relates to the division of substantive competence between the Ministry of Internal Affairs and the Ministry of Culture, Youth and Sports during the registration of the sports federation, the elimination of dual legal	1	Registration of Sports Federation.

												requirements for registration, and the elimination of the proof of registration as an NGO or as a business.		
2	Draft Law on amending and supplementing Law no. 06/L-010 on Notary, amended and supplemented by Law no. 08/L 149;	M o J	1 1 1	P O	2 0 2 3	13 Decem ber 2023	N r. 0 6 / 1 7 8	https://kryeministri.rks-gov.net/wp-content/uploads/2023/12/PROJEKTLIGJI-ks-gov.net/blog/vendi-met-e-mbledhjes-se-178-te-te-geverise/	https://kryeministri.rks-gov.net/wp-content/uploads/2023/12/PROJEKTLIGJI-ks-gov.net/blog/vendi-met-e-mbledhjes-se-178-te-te-geverise/	9	1	The nature of the comments given on this draft law relates to the elimination of the requirement to pass the jurisprudence exam for notaries and its replacement with the notary exam.	1	Exercising the duty of a notary.

3	Draft Law on Consumer Protection;	M I E T	1	1	1	P O	2 0 2 3	27 Decem ber 2023	N r. 1 1 / 1 8 0	https://kryeministri.rks-gov.net/blog/vendi-met-e-mbledhjese-180-te-te-geverise/	https://kryeministri.rks-gov.net/wp-content/uploads/2024/01/PROJEKTLIGJI-PER-MBROJTJEN-E-KONSUMATORIT.pdf	15	8	The nature of the comments given on this draft law relates to clarifying the complaint procedure from the consumer against the trader, simplifying the language of communication, providing the withdrawal form in electronic format, setting a time limit for filing the complaint and responding to it, and including communication in an appropriate form, including online communication.	1	Consumer protection procedure; rights
4	Draft Law on Kosovo Citizenship;	M I A	1	1	1	P O	2 0 2 3	27 Decem ber 2023	N r. 1 3 / 1 8 0	https://kryeministri.rks-gov.net/blog/vendi-met-e-mbledhjese-180-te-te-geverise/	https://kryeministri.rks-gov.net/wp-content/uploads/2024/01/PROJEKTLIGJI-PER-SHTETESINE-E-KOSOVES.pdf	6	1	The nature of the comments given on this draft law relates to the determination of payments in accordance with the law.	2	1. Application procedure for gaining citizenship; 2. Application procedure for losing citizenship.
7	Draft Law on Administrative Review of Municipal Acts;	M L G A	1	2	/	P O	2 0 2 3	27 Decem ber 2023	N r. 1 0 / 1 8 0	https://kryeministri.rks-gov.net/blog/vendi-met-e-mbledhjese-180-te-te-geverise/	https://kryeministri.rks-gov.net/wp-content/uploads/2024/01/PROJEKTLIGJI-PER-SHQYRTIMIN-ADMINISTRATIV-TE-AKTEVE-TE-KOMUNAVE.pdf					

10	Draft Law on the Kosovo Security Council;	O P M	1	2	/	P O	2 0 2 3	27 Decem ber 2023	N r. 0 4 / 1 8 0	https://kryeministri.rks-gov.net/wp-content/uploads/2024/01/PROJEKTLIGJI-PER-KESHILLIN-E-SIGURISE-TE-REPUBLIKES-SE-KOSOVES1.pdf			
11	Draft Law on supplementing and amending Law No. 06/L-056 on the Kosovo Prosecutorial Council.	M o J	1	2	/	P O	2 0 2 3	12 July 2024	N r. 1 4 / 1 5 1	https://kryeministri.rks-gov.net/wp-content/uploads/2023/07/Projektlqiji-per-plotesimin-dhe-ndryshimin-e-Liqit-Nr.-06-L-056-per-Keshillin-Prokurorial-te-Kosoves.pdf			

ANNEX 3: List of legal acts reviewed prior to approval by the Government in the context of preventing administrative burden for the year 2024

No.	Reviewed primary legislation acts	Proposing institution	Reviewed (1) Not reviewed (2)	Relevant for AB (1), Not relevant for AB (2)	Commented in the context of AB (1), Drafted in the context of AB (2)	It has been approved by the Government	The year of approval by the Government	The date of approval by the Government	The reference of the Government's decision	The link of the Government's decision	The link to the publication of the draft law on the Government's website	Number of comments given/provided	Number of comments received by the institutions	The nature of the comments addressed by the institution	Number of simplified services	Simplified services
1	Draft Law on the State Bureau for the Verification and Confiscation of Unjustified Assets	M o J	1 2	2 /	0 2 0 4	11 Septe mber 2024	Nr .01 /2 20	https://kryeministri.rks.gov.net/blog/vendimet-e-mbledhjes-se-220-te-te-qeverise/	https://kryeministri.rks.gov.net/wp-content/uploads/2024/09/PROJEKTLI_GJI-PER-BYRONE-SHTETERORE-PER-VERIFIKIMIN-DHE-KONFISKIMIN-E.pdf	/	/	/	/	/	/	

2	Draft Law on Amending and Supplementing Law No. 08/L-013 on Property Rights of Foreign Citizens in the Republic of Kosovo;	M o J	1	2	/	P o	2 0 2 4	24 Januar y	Nr .0 2/ 18 6	https://kryeministri.rks-gov.net/wp-content/uploads/2024/01/Projektligji-per-Ndryshimin-dhe-Plotesimin-e-Ligjit-per-te-drejtaprone.pdf	/	/	/	/	/
3	Draft Law on Ratification of the Agreement between the Republic of Kosovo and the European Union on the Participation of Kosovo in the European Union "Justice" Programme;	M o J	1	2	/	P o	2 0 2 4	14 Februa ry	Nr .0 2/ 18 8	https://kryeministri.rks-gov.net/wp-content/uploads/2024/02/Projektligji-per-Ratifikimin-e-Marreveshjes-ndermjet-Republikes-se-Kosov.pdf	/	/	/	/	/
4	Draft Law on the Administrative Court;	M o J	1	2	/	P o	2 0 2 4	14 Februa ry	Nr .0 3/ 18 8	https://kryeministri.rks-gov.net/wp-content/uploads/2024/02/Projektligji-per-Gjykaten-Administrative-versioni-final.pdf	/	/	/	/	/
5	Draft Law on Ratification of the "Cofinancing Agreement for the Development of the Project for the Construction of the Tunnel on the TetovoPrizren Road";	M E S P I	1	2	/	P o	2 0 2 4	14 Februa ry	Nr .0 4/ 18 8	https://kryeministri.rks-gov.net/wp-content/uploads/2024/02/Projektligji-per-Ratifikimin-e-Marreveshjes-se-Bashkefinancimit-per-Har.pdf	/	/	/	/	/
6	Draft Law on Supplementing and Amending Law No. 08/L-197 on Public Officials;	M I A	1	2	/	P o	2 0 2 4	8 March	Nr .0 1/ 19 2	https://kryeministri.rks-gov.net/wp-content/uploads/2024/03/Projektligji-per-ndryshimin-dhe-plotesimin-e-Ligjit-nr-08i-197-per-Zyrtaret-Publike.pdf	/	/	/	/	/

7	Draft Law on Foreigners;	M I A	1 1 1	1	P o 2 0 2 4	2 0 2 4	13 March	Nr .0 2/ 19 3	https://kryeministri.rks-gov.net/blog/vendimet-e-mbledhjes-se-193-te-te-qeverise/	https://kryeministri.rks-gov.net/wp-content/uploads/2024/03/Projektligji-per-te-Huajt.pdf	28	26	The nature of the comments provided on this draft law relates to references to the Law on General Administrative Procedure for various aspects within the law, including the terminology of acts, correction of articles, regulation of the appeals procedure, various ambiguities, reduction of requirements for supporting documents in procedures, and inclusion of communication through appropriate means.	3	1. Application by foreigners for a residence permit; 2. Application for a short-term work permit by foreigners; 3. Notification of address by a foreigner who obtains a residence permit in Kosovo;
8	Draft Law on Ratification of the Military Framework Agreement between the Government of the Republic of Kosovo and the Government of the Republic of Türkiye;	M O D	1 2	/	P o 2 0 2 4	2 0 2 4	2 April	Nr .0 1/ 19 8	https://kryeministri.rks.gov.net/blog/vendimet-e-mbledhjes-se-198-te-te-qeverise/	https://kryeministri.rks-gov.net/wp-content/uploads/2024/04/ProjektLigji-per-Ratifikimin-e-Marreveshjes-Kornize-Ushtarake-Ndermjet-Q.-1.pdf	/	/	/	/	

9	Draft Law on Ratification of the Loan Agreement between the Republic of Kosovo, represented by the Ministry of Finance, Labor and Transfers and the European Bank for Reconstruction and Development for the "Ferizaj Wastewater Treatment Project;	M F L T	1 2 /	P o	2 0 2 4	Nr .0 2/ 19 8	2 April	https://kryeministri.rks-gov.net/wp-content/uploads/2024/04/PROJEKTLI_GJI-PER-RATIFIKIMIN-E-TRAJTIMIT-TE-UJERAVE-TE-ZEZA-NE-FERIZAJ.pdf	/	/	/	/	/
10	Draft Law on the State Matura Exam;	M E S T	1 2 /	P o	2 0 2 4	Nr .0 3/ 19 8	2 April	https://kryeministri.rks-gov.net/wp-content/uploads/2024/04/Projektligji-per-Provinin-e-Matures-Shtetore.pdf	/	/	/	/	/
11	Draft Law on Ratification of Addendum No. 1 of the Loan Agreement for the IPA 2020 Program between the Republic of Kosovo and the European Union;	O P M	1 2 /	P o	2 0 2 4	Nr .0 4/ 19 8	2 April	https://kryeministri.rks-gov.net/wp-content/uploads/2024/04/PROJEKTLI_GJI-PER-RATIFIKIMIN-E-AMENDAMENTIMI-T-NR.-1-TE-MARREVESHJES-FIN.pdf	/	/	/	/	/
12	Draft Law on Ratification of the Loan Agreement between the Republic of Kosovo, represented by the Ministry of Finance, Labor and Transfers, and the Council of Europe Development Bank for the Social Housing Project;	M F L T	1 2 /	P o	2 0 2 4	Nr .0 2/ 20 0	18 April	https://kryeministri.rks-gov.net/wp-content/uploads/2024/04/Projektligji-per-Ratifikimin-e-Marreveshjes-se-Kredise-ne-mes-te-Republi.pdf	/	/	/	/	/
13	Draft Law on the Ratification of the Agreement on the Recognition of Professional Qualifications for Nurse, Veterinary Surgeon, Pharmacist and Midwife in the Context of the Central European Free Trade Agreement;	O P M	1 2 /	P o	2 0 2 4	Nr .0 4/ 20 0	18 April	https://kryeministri.rks-gov.net/wp-content/uploads/2024/04/PROJEKTLI_GJI-PER-RATIFIKIMIN-E-MARREVESHEJE_S.pdf	/	/	/	/	/

14	Draft Law on Ratification of the Amendment to the Agreement Establishing the European Bank for Reconstruction and Development ("Agreement") – Article 1;	M F L T	1 1	2 1	/	P o	2 0 2 4	Nr .0 1/ 20 1	23 April	https://kryeministri.rks-gov.net/wp-content/uploads/2024/05/Projektligi-per-Ratifikimin-e-Amendamentit-te-Marreveshjes-per-Themelimi.pdf	/	/	/	/	
15	Draft Law on Banks;	M F L T	1 1	1 1	/	P o	2 0 2 4	Nr .0 1/ 20 3	8 May 2024	https://www.kuvendikosoves.org/Uploads/Data/Documents/304Projektliqiperbankat_pddCe3vjlj.pdf	40	3	The nature of the comments provided on this draft law relates to the prior approval of the licensing request by the CBK and the reduction of mandatory information requirements in cases of mergers or branch separations of banks.	1	Licensing of banks by the regulatory authority (CBK)
16	Draft Law on Air Navigation Service Providers;	M M P H I	1 1	2 2	/	P o	2 0 2 4	Nr .2 1/ 20 3	8 May 2024	https://kryeministri.rks-gov.net/wp-content/uploads/2024/05/PROJEKTLI_GJIPER_OFRUESIN_E_SHERBIMEVETE_NAVIGACIONIT_AJROR.pdf	/	/	/	/	
17	Draft Law on Ratification of the Treaty between the Republic of Kosovo and the Kingdom of Denmark on the Use of the Correctional Institution in Gjilan for the Purpose of the Execution of Danish Sentences;	M o J	1 1	2 2	/	P o	2 0 2 4	Nr .0 1/ 20 5	19 May 2024	https://kryeministri.rks-gov.net/wp-content/uploads/2024/05/Projektligi-per-Ratifikimin-e-Traktatit-me-Danmarken-24.05.2023-1.pdf	/	/	/	/	

18	Draft Law on Ratification of Addendum No. 2 to the Loan Agreement between the Republic of Kosovo and the European Union for the IPA Program 2016;	O P M	1 2	/	P o	2 0 2 4	21 May	Nr .0 3/ 20 6	https://kryeministri.rks-gov.net/wp-content/uploads/2024/05/Projektligi-per-Ratifikimin-e-Amendamentimit-Nr.2-te-Marreveshjes-Financiare-ndermjet-Republikes-se-Kosoves-dhe-Bashkimit-Evropian-per-Programin-IPA-2016.pdf	/	/	/	/	/
19	Draft Law on Ratification of the Loan Agreement for the Public Finance and Economic Growth Program between the Republic of Kosovo and the OPEC Fund for International Development;	M F L T	1 2	/	P o	2 0 2 4	21 May	Nr .1 7/ 20 6	https://kryeministri.rks-gov.net/wp-content/uploads/2024/05/Projektligi-per-Ratifikimin-e-Amendamentimit-Nr.2-te-Marreveshjes-Financiare-ndermjet-Republikes-se-Kosoves-dhe-Bashkimit-Evropian-per-Programin-IPA-2016.pdf	/	/	/	/	/
20	Draft Law on Ratification of the Loan Agreement, for the First Program for "Financing Development Policies for Fiscal Effectiveness, Competitiveness and Green Growth", between the Republic of Kosovo, represented by the Ministry of Finance, Labor and Transfers, and the International Development Association;	M F L T	1 2	/	P o	2 0 2 4	21 May	Nr .1 8/ 20 6	https://kryeministri.rks-gov.net/wp-content/uploads/2024/05/Projektligi-per-Ratifikimin-e-Marreveshjes-se-Financimit-per-programin-.pdf	/	/	/	/	/

21	Draft Law on Water Resources Management;	M E S P I	1 1	2 2	/	P o	2 0 2 4	13 June	Nr .0 1/ 20 8	https://kryeministri.rks-gov.net/wp-content/uploads/2024/06/Projektiligji-per-Menaxhimin-e-Resurseve-Ujore1.pdf	/	/	/	/	/
22	Draft Law on Ratification of the Amendment to the Agreement on Membership of the Republic of Kosovo in the International Monetary Fund and the World Bank Group Organizations;	M F L T	1 1	2 2	/	P o	2 0 2 4	28 June	Nr .1 0/ 21 1	https://kryeministri.rks-gov.net/wp-content/uploads/2024/08/Projektiligji-per-Amendamentimit-te-Marreveshjes-FMN.pdf	/	/	/	/	/
23	Draft Law on Ratification of the Loan Agreement between the Republic of Kosovo and the European Investment Bank for the Solar Photovoltaic Energy Project in KEC – Porta Globale;	M F L T	1 1	2 2	/	P o	2 0 2 4	28 June	Nr .1 1/ 21 1	https://kryeministri.rks-gov.net/wp-content/uploads/2024/08/Projektiligji-per-Ratifikimin-e-Marreveshjes-Fotovoltaike-ne-KEK-Porta-Globale.pdf	/	/	/	/	/
24	Draft Law on Social and Affordable Housing;	M E S P I	1 1	2 2	/	P o	2 0 2 4	24 July	Nr .0 1/ 21 4	https://kryeministri.rks-gov.net/wp-content/uploads/2024/07/PROJEKTLI_GJI-PER-BANIM-SOCIAL-DHE-TE-PERBALLUESHEM-.pdf	/	/	/	/	/
25	Draft Law on Amending and Supplementing Law No. 08/L - 036 on the Deployment of the Kosovo Security Force Abroad;	M M	1 1	2 2	/	P o	2 0 2 4	24 July	Nr .0 2/ 21 4	https://kryeministri.rks-gov.net/wp-content/uploads/2024/07/PROJEKTLI_GJ-PER-NDRYSHIMIN-DHE-PLOTESIMIN-E-LIGJIT-NR.-08L-036.pdf	/	/	/	/	/

26	Draft Law on Accession to the "Convention on the Recognition and Enforcement of Foreign Judgments in Civil or Commercial Matters";	M f A	1	2	/	P o	2 0 2 4	14 August	Nr .0 2/ 21 6	https://kryeministri.rks.gov.net/wp-content/uploads/2024/08/1.-ALB-ENG-SRB-Projektligji-Konventa-per-Njohjen-dhe-Ekzekutimin-e-Vendimeve-te-Huaja-ne-Ceshtje-Civile-apo-Tregtare.ftn-.pdf	/	/	/	/	/
27	Draft Law on Accession to the "Convention on the Taking of Evidence Abroad in Civil or Commercial Matters";	M f A	1	2	/	P o	2 0 2 4	14 August	Nr .0 3/ 21 6	https://kryeministri.rks.gov.net/wp-content/uploads/2024/08/1.-ALB-ENG-SRB-Projektligji-Konventa-per-Marrjen-e-Provave-Jashte-Vendit-ne-Ceshtjet-Civile-apo-Tregtare.ftn-.pdf	/	/	/	/	/
28	Draft Law on Accession to the "Convention on Choice of Court Agreements";	M f A	1	2	/	P o	2 0 2 4	14 August	Nr .0 4/ 21 6	https://www.kuvendikosoves.org/Uploads/Data/Documents/PLperaderimneKonventenperzgjedhjenemarreveshjeveqijygesore_bbewhrbku.pdf	/	/	/	/	/
29	Draft Law on Compulsory Health Care Insurance;	M H	1	2	/	P o	2 0 2 4	28 August	Nr .0 1/ 21 8	https://kryeministri.rks.gov.net/wp-content/uploads/2024/08/PROJEKTLI_GJI-PER-SIGURIMIN-E-DETYSUESHEM-TE-KUJDESIT-SHENDETESOR.pdf	/	/	/	/	/

30	Draft Law on Amending and Supplementing Law No. 06/L-032 on Accounting, Financial Reporting and Auditing;	M F L T	1 2	/	P o	2 0 2 4	11 Septe mber	Nr .0 3/ 22 0	https://kryeministri.rks-gov.net/wp-content/uploads/2024/09/Projektligji-per-ndryshimin-dhe-plotesimin-e-ligjt-nr.06-L-03-per-kontabilitet-dhe-raportim-financiar-dhe-auditim.pdf	/	/	/	/	/
31	Draft Law on Explosive Substances;	M I A	2 1	/	P o	2 0 2 4	9 Octobe r	Nr .0 3/ 22 3	https://kryeministri.rks-gov.net/wp-content/uploads/2024/10/PROJEKTLI_GJ-PER-LENDET-PLASESE.pdf	/	/	/	/	/
32	Draft Law on Payment Services;	M F L T	2 1	/	P o	2 0 2 4	9 Octobe r	Nr .0 4/ 22 3	https://kryeministri.rks-gov.net/wp-content/uploads/2024/10/Projektligji-per-sherbimet-e-pagesave.pdf	/	/	/	/	/
33	Draft Law on Financing Water Resources Management;	M E S P I	1 2	/	P o	2 0 2 4	9 Octobe r	Nr .0 5/ 22 3	https://kryeministri.rks-gov.net/wp-content/uploads/2024/10/PROJEKTLI_GJI-PER-FINANCIMIN-E-MENAXHIMIT-TE-RESURSEVE-UJORE.pdf	/	/	/	/	/
34	Draft Law on the Central Cultural Heritage Inspectorate;	M C Y S	1 2	/	P o	2 0 2 4	9 Octobe r	Nr .0 6/ 22 3	https://kryeministri.rks-gov.net/wp-content/uploads/2024/10/Projektligji-per-Ispektoratin-Qendror-te-Trashegimise-Kulturore.pdf	/	/	/	/	/

35	Draft Law against Phenomena in Sports; Negative	M C Y S	1 1	2 2	/	P o	2 0 2 4	9 Octobe r	Nr .0 7/ 22 3	https://kryeministri.rks-gov.net/blog/vendimet-e-mbledhjes-se-223-te-te-qeverise/	https://kryeministri.rks-gov.net/wp-content/uploads/2024/10/Projekligji-Kunder-Dukurive-Negative-ne-Sport.pdf	/	/	/	/	/
36	Draft Law on the Emergency Management Agency;	M I A	1 1	2 2	/	P o	2 0 2 4	23 Octobe r	Nr .0 3/ 22 6	https://kryeministri.rks-gov.net/blog/vendimet-e-mbledhjes-se-226-te-te-qeverise/	https://kryeministri.rks-gov.net/wp-content/uploads/2024/10/PROJEKTLI_GJ-PER-AGJENCINE-E-MENAXHIMIT-TE-EMERGJENCAVE.pdf	/	/	/	/	/
37	Draft Law on the Central Inspectorate for Environment, Water, Nature, Construction, Radiation Protection and Nuclear Safety;	M E S P I	1 1	2 2	/	P o	2 0 2 4	23 Octobe r	Nr .0 4/ 22 6	https://kryeministri.rks-gov.net/blog/vendimet-e-mbledhjes-se-226-te-te-qeverise/	https://kryeministri.rks-gov.net/wp-content/uploads/2024/10/PROJEKTLI_GJI-PER-INSPEKTORATIN-QENDROR-TE-MJEDISIT-UJERAVE-NATYRES-NDERTIMIT-DHE-RREZATIMIT.pdf	/	/	/	/	/
38	Draft Law on Budget Appropriations for the Budget of the Republic of Kosovo;	M F L T	1 1	2 2	/	P o	2 0 2 4	30 Octobe r	Nr .0 1/ 22 7	https://kryeministri.rks-gov.net/blog/vendimet-e-mbledhjes-se-227-te-te-qeverise/	https://mfpt.rks-gov.net/Buxheti/Page/611	/	/	/	/	/
39	Draft Law amending and supplementing Law No. 05/L-096 on the Prevention of Money Laundering and Combating the Financing of Terrorism;	M F L T	1 1	2 2	/	P o	2 0 2 4	13 Novem ber	Nr .1 5/ 23 0	https://kryeministri.rks-gov.net/blog/vendimet-e-mbledhjes-se-230-te-te-qeverise/	https://kryeministri.rks-gov.net/wp-content/uploads/2024/11/Projekligji-per-plotesim-ndryshimin-e-Ligjet-Nr-05-L-096-per-PPP-LF.pdf	/	/	/	/	/

40	Draft Law on the XXI Mediterranean Games Prishtina 2030;	M C Y S	1 1	2 2	/	P o	2 0 2 4	27 Novem ber	Nr .0 1/ 23 3	https://kryeministri.rks-gov.net/wp-content/uploads/2024/11/Projektligji-per-lojerat-mesdhetare-XXI-Prishtina-2030.pdf	/	/	/	/	/
41	Draft Law on Ratification of the Agreement between the Republic of Kosovo and the European Union on the arrangements for the implementation of support to the Union for Kosovo under the Instrument for Reform and Growth;	O P M	1 1	2 2	/	P o	2 0 2 4	27 Novem ber	Nr .0 3/ 23 3	https://kryeministri.rks-gov.net/wp-content/uploads/2024/11/ALB-ENG-SER-Projektligji-per-Ratifikimin-e-Marreveshjes-ndermjet-RK-dhe-BE-mbi-aranzhimet-per-zbatimin-e-perkrahjes-se-Unionit-per-Kosoven-ne-kuader-te-Instrumentit-per-Reforma.pdf	/	/	/	/	/
42	Draft Law on Ratification of the Loan Agreement between the Republic of Kosovo, represented by the Ministry of Finance, Labor and Transfers and the International Development Association (IDA) for the Project "Early Childhood Education and Care for Kosovo's Human Capital";	M F L T	1 1	2 2	/	P o	2 0 2 4	27 Novem ber	Nr .0 4/ 23 3	https://www.kuvendikosoves.org/Uploads/Data/Documents/340PLperratifikimi_neMarreveshjesme_ANZH-edukiminefemijerineehershme_3YaLP53BYe.pdf	/	/	/	/	/
43	Draft Law on Ratification of the Loan Agreement between the Republic of Kosovo, represented by the Ministry of Finance, Labor and Transfers and the International Development Association for the Project "Compass" - Comprehensive Approach to Health System Strengthening Project;	M F L T	1 1	2 2	/	P o	2 0 2 4	27 Novem ber	Nr .0 5/ 23 3	https://kryeministri.rks-gov.net/wp-content/uploads/2024/11/Projektligji-per-ratifikimin-e-marreveshjen-e-kredise-ne-mes-te-Republikes-se-Kosoves-perfagesuar-nga-MFPT-dhe-asociacioni-	/	/	/	/	/

									nderkombetar-per-zhvillim-per-projektin-Kompas.pdf					
44	Draft Law on Critical Infrastructure;	M I A	1 2	/	P o	2 0 2 4	27 Novem ber	Nr .0 6/ 23 3	https://kryeministri.rks.gov.net/blog/vendimet-e-mbledhjes-se-233-te-te-qeverise/	https://kryeministri.rks.gov.net/wp-content/uploads/2024/11/PROJEKTLI_GJI-PER-INFRASTRUKTUR_EN-KRITIKE.pdf	/	/	/	/
45	Draft Law on Stamps;	M I A	1 2	/	P o	2 0 2 4	27 Novem ber	Nr .0 7/ 23 3	https://kryeministri.rks.gov.net/blog/vendimet-e-mbledhjes-se-233-te-te-qeverise/	https://kryeministri.rks.gov.net/wp-content/uploads/2024/11/PROJEKTLI_GJI-PER-VULA.pdf	/	/	/	/
46	Draft Law on Mandatory Oil Reserves;	M I E T	1 2	/	P o	2 0 2 4	27 Novem ber	Nr .0 8/ 23 3	https://kryeministri.rks.gov.net/blog/vendimet-e-mbledhjes-se-233-te-te-qeverise/	https://kryeministri.rks.gov.net/wp-content/uploads/2024/11/PROJEKTLI_GJI-PER-REZERVAT-E-DETYRUESHME-TE-NAFTES.pdf	/	/	/	/
47	Draft Law on the Education Inspectorate;	M E S T	1 2	/	P o	2 0 2 4	27 Novem ber	Nr .0 9/ 23 3	https://kryeministri.rks.gov.net/blog/vendimet-e-mbledhjes-se-233-te-te-qeverise/	https://kryeministri.rks.gov.net/wp-content/uploads/2024/12/PROJEKTLI_GJI-PER-INSPEKTORATIN-E-ARSIMIT-NE-REPUBLIKEN-E-KOSOVES.pdf	/	/	/	/
48	Draft Law on Ratification of Addendum No. 2 to the Loan Agreement between the Republic of	O P M	1 2	/	P o	2 0 2 4	11 Decem ber	Nr .0 1/	https://kryeministri.rks.gov.net/blog/vendimet-e-236-te-te-	https://kryeministri.rks.gov.net/wp-content/uploads/2024/12/PROJEKTLI	/	/	/	/

	Kosovo and the European Union for the IPA Programme 2017, part one;							23 6	mbledhjes-se-qeverise/	GJI-PER-RATIFIKIMIN-E-AMENDAMENTIT-NR.-2-TE-MARREVESHJES-FINANCIARE-IPA-2017.pdf						
49	Draft Law on Ratification of Addendum No. 3 to the Loan Agreement between the Republic of Kosovo and the European Union for the IPA Programme 2018;	O P M	1	2	/	P o	2 0 2 4	11 Decem ber	Nr .0 2/ 23 6	https://kryeministri.rks-gov.net/blog/vendimet-e-236-te-te-mbledhjes-se-qeverise/	https://kryeministri.rks-gov.net/wp-content/uploads/2024/12/PROJEKTLI_GJI-PER-RATIFIKIMIN-E-AMENDAMENTIT-NR.-3-TE-MARREVESHJES-FINANCIARE-NDERMJET-REPULIKES-SE-KOSOVES-DHE-BASHKIMIT-EVROPIAN-PER-PROGRAMIN-IPA-2018.pdf	/	/	/	/	/
50	Draft Law on the Central Health Inspectorate;	M H	1	2	/	P o	2 0 2 4	18 Decem ber	Nr .0 3/ 23 8	https://kryeministri.rks-gov.net/blog/vendimet-e-mbledhjes-se-238-te-te-qeverise/	https://kryeministri.rks-gov.net/wp-content/uploads/2024/12/PROJEKTLI_GJI-PER-INSPEKTORATIN-QENDROR-TE-SHendetesise.pdf	/	/	/	/	/

51	Draft Law on the Production, Cultivation, Collection, Processing, Trade, Control of Tobacco, Tobacco Products and Related Products;	M A F R D	1 1 1 1	P o	2 0 2 4	18 Decem ber	Nr .0 4/ 23 8	https://kryeministri.rks-ks-gov.net/wp-content/uploads/2024/12/Projektligi-per-Duhanin.pdf	7	3	The nature of the comments provided on this draft law relates to the inclusion of electronic communication in the process of notifying the party with a decision, the clarification that a written request also implies an electronic request, and procedural references according to the Law on the System of Permits and Licenses and the Law on General Administrative Procedure.	2 1. Application for tobacco products manufacturers; 2. Licensing of entities that trade tobacco and its products.

ANNEX 4: Reporting table for the indicator on administrative burden in the Kosovo Reform Agenda (Growth Plan)

The table below provides a complete overview of the laws reviewed in terms of administrative burden prior to their adoption by the Government, following the meeting of 9 October 2024 at which the Reform Agenda was approved. In this context, these laws are also listed in Annex 3; however, for the sake of clarity, they are presented here with accompanying details. The last law in the table is the only one relevant for administrative burden.

Nr.	Reviewed primary legislation acts	Proposing institution	Reviewed (1) Not reviewed (2)	Relevant for AB (1), Not relevant for AB (2)	Commented in the context of AB (1), Drafted in the context of AB (2)	It has been approved by the Government	The year of approval by the Government	The date of approval by the Government	The reference of the Government's decision	The link of the Government's decision	The link to the publication of the draft law on the Government's website	Number of comments given/provided	Number of comments addressed by the institution	The nature of the comments addressed by the institution	Number of simplified services	Simplified services	Details of review
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1	DRAFT LAW ON EMERGENCY MANAGEMENT AGENCY	M I A	1	2	/	P o	2 0 2 4	23 Oct obe r	Nr .0 3/ 22 6	https://kr.yeministri.rks.gov.net/bog/vendi/met-e-mbledhjes-se-226-te-te-geverise/	https://kryeministri.ks-gov.net/wp-content/uploads/2024/10/PROJEKTLIGJ-PER-AGJENCI-NE-E-MENAXHI-MIT-TE-EMERGJENCAVE.pdf	/	/	/	/	/	/	/	The law primarily regulates the organizational and functional aspects of the Emergency Management Agency—including its mission, structure, responsibilities, and funding—and focuses on the institutional management of emergency situations. Provisions involving third parties are very limited and do not establish concrete administrative procedures that could be subject to simplification, digitalization, or prevention of administrative burden. The only provision related to the agency's services concerns payments for services with additional costs. This provision does not regulate a procedure but merely sets out a financial principle, also embodied in the Law on General Administrative Procedure, namely that the payment for services may never exceed the average cost of those services, while the determination of the maximum fee limit for each administrative procedure is delegated by the law to the minister's administrative acts. For these reasons, this law has no direct impact on the administrative burden of citizens or businesses and does not provide scope for intervention in terms of reducing administrative load, and as such is not relevant for analysis within the Administrative Burden Reduction Program.	

2	DRAFT LAW ON THE CENTRAL INSPECTORATE OF ENVIRONMENT, WATERS, NATURE, CONSTRUCTION AS WELL AS ON RADIATION PROTECTION AND NUCLEAR SAFETY	M E S P I	1 2 /	P o	2 0 2 4	23 Oct obe r	Nr .0 4/ 22 6	https://kryeministri.rks-gov.net/log/vendi/met-e-mbledhjes-se-226-te-te-geverise/	https://kryeministri.rks-gov.net/w_p-content/uploads/2024/10/PROJEKTLIGJ-I-PER-INSPEKTORATIN-QENDRO-R-TE-MJEDISIT-UJERAVE-NATYRES-NDERTIMIT-DHE-RREZATIMIT.pdf	/ / / / /	/ / / / /	The purpose of the law is to regulate the organizational structure, competences, and functioning of the Central Inspectorate. Its focus is on the internal institutional organization and the definition of the authority's supervisory and inspection functions, rather than on administrative interaction with external parties for the purpose of obtaining services. Although the law mentions appeals, it does not establish any specific or additional procedure but simply delegates their handling in accordance with the Law on General Administrative Procedure, thereby creating no new or specific procedural burden for citizens or businesses. Since there are no detailed procedures for applications, communication, or service delivery that could be simplified, digitalized, or improved, the law does not generate administrative burden and as such is not subject to analysis within the Administrative Burden Reduction Program.	
3	LAW ON BUDGET APPROPRIATIONS FOR THE BUDGET OF THE REPUBLIC OF KOSOVO	M F L T	1 2 /	P o	2 0 2 4	30 Oct obe r	Nr .0 1/ 22 7	https://kryeministri.rks-gov.net/log/vendi/met-e-mbledhjes-se-227-te-te-geverise/	https://mfp.t.rks-gov.net/Buxheti/Page/611	/ / / / /	/ / / / /	The purpose of the law is solely the allocation of financial resources to the institutions of the Republic of Kosovo for the year 2025. Its provisions apply only to public institutions and do not regulate procedural relations with external parties. Since it does not contain application procedures, documentation requirements, institutional communication, or other forms of administrative interaction that could be simplified or digitalized, this law does not create administrative burden and as such is not included within the scope of analysis of the Administrative Burden Reduction Program.	

4	DRAFT LAW ON AMENDING AND SUPPLEMENTING LAW NO. 05/L-096 ON ON THE PREVENTION OF MONEY LAUNDERING AND COMBATING TERRORIST FINANCING	M F L T	1	2	/	P o	2 0 2 4	13 Nov em ber	Nr .1 5/ 23 0	https://kryeministri.rks-gov.net/bog/vendi/met-e-mbledhjes-se-230-te-te-geverise/	https://kryeministri.rks-gov.net/wp-content/uploads/2024/11/Projekligji-per-plotesimndryshimin-e-Ligjitet-Nr-05-L-096-per-PPP-LF.pdf	/	/	/	/	/
5	DRAFT LAW ON THE XXI MEDITERRANEAN GAMES PRISHTINA 2030	M C Y S	1	2	/	P o	2 0 2 4	27 Nov em ber	Nr .0 1/ 23 3	https://kryeministri.rks-gov.net/bog/vendi/met-e-mbledhjes-se-233-te-te-geverise/	https://kryeministri.rks-gov.net/wp-content/uploads/2024/11/Projektligji-per-lojeratmesdhetarie-XXI-	/	/	/	/	This law is not significant in the context of administrative burden reduction, as it is specific, organizational, and single-use in nature, closely tied to the organization of a particular event—the Prishtina 2030 Mediterranean Games. The purpose of the law is to regulate inter-institutional duties and responsibilities among the Government, the Olympic Committee of Kosovo, the involved municipalities,

							Prishtina-2030.pdf						and other organizing bodies, in order to ensure the functioning, coordination, and funding of the XXI edition of this international sporting event. It does not impose administrative procedural obligations on citizens or businesses, does not regulate access to any public service, and does not include application, licensing, or reporting processes that could be subject to simplification, streamlining, or digitalization.		
6	DRAFT LAW ON RATIFICATION OF THE "AGREEMENT BETWEEN THE REPUBLIC OF KOSOVA AND THE EUROPEAN UNION ON SPECIFIC ARRANGEMENTS FOR IMPLEMENTATION OF UNION SUPPORT TO KOSOVA UNDER THE REFORM AND GROWTH FACILITY"	O P M	1	2	/	P o	2 0 2 4	27 Nov em ber	Nr .0 3/ 23 3	https://kryeministri.rks-gov.net/bog/vendi/met-e-mbledhjes-se-233-te-te-geverise/	https://kryeministri.rks-gov.net/wp-content/uploads/2024/11/ALB-ENG-SER-Projektligji-per-Ratifikimin-e-Marreveshjes-ndermjet-RK-dhe-BE-mbi-aranzhime-t-per-zbatimin-e-perkrahjes-se-Unionit-per-Kosoven-ne-kuader-te-Instrument	/	/	/	The law is purely of a ratifying nature and does not create or regulate administrative procedures that directly affect citizens or businesses. Its purpose is to legally formalize an international agreement—specifically, the agreement between the Republic of Kosovo and the European Union on the implementation of support under the Reform and Growth Facility. The law does not contain operative provisions that introduce new administrative processes, nor does it foresee applications, licensing, reporting, payments, or other actions aimed at accessing services. It also does not impose any specific obligations on citizens or businesses that could be subject to simplification or digitalization. Moreover, the only substantive provision of ratifying laws is the confirmation of the ratification of the agreement. Consequently, this law does not generate administrative burden and does not contain elements requiring analysis within the scope of the Administrative Burden Reduction Program.

									it-per-Reforma.pdf						
7	DRAFT LAW ON THE RATIFICATION OF THE LOAN AGREEMENT BETWEEN THE REPUBLIC OF KOSOVO REPRESENTED BY THE MINISTRY OF FINANCE, LABOR AND TRANSFERS, AND THE INTERNATIONAL DEVELOPMENT ASSOCIATION FOR THE PROJECT "EARLY CHILDHOOD EDUCATION AND CARE FOR KOSOVO'S HUMAN CAPITAL"	MFLT	1	2	/	Po	2024	27 November	Nr.04/233	https://www.kuvendi.kosoves.org/Uploads/Data/Documents/340PLperatifikimineMurreveshjesmeANZH-edukiminefemijerineehershme3YaLp53BYe.pdf	/	/	/	/	The purpose of the draft law is solely the ratification of a credit agreement between Kosovo and the International Development Association for financing a specific project in the early education sector. It does not establish any new administrative procedure rules for citizens or businesses. The law does not contain provisions imposing new requirements for documentation, deadlines, forms, or procedures that individuals or businesses must follow to access any public service. The law specifies that the project will be implemented through the responsible institutions (such as the Ministry of Education, Science, Technology and Innovation), which may develop secondary legislation or internal guidelines for the technical implementation of the project. However, these are neither part of the law itself nor do they represent a new administrative burden in the formal sense.

8	DRAFT LAW ON THE RATIFICATION OF THE LOAN AGREEMENT BETWEEN THE REPUBLIC OF KOSOVO, REPRESENTED BY THE MINISTRY OF FINANCE, LABOR, AND TRANSFERS, AND THE INTERNATIONAL DEVELOPMENT ASSOCIATION FOR THE "KOMPAS" PROJECT-KOSOVO'S COMPREHENSIVE APPROACH STRENGTHENING HEALTH SYSTEM	M F L T	1	2	/	P o	2 0 2 4	27 Nov em ber	Nr .0 5/ 23 3	https://kryeministri.rks-gov.net/wp-content/uploads/2024/11/Projetliqji-per-ratifikime-e-marreveshjen-e-kredise-ne-meste-Republike-s-se-Kosoves-perfaqesuar-naga-MFPT-dhe-asociacion-i-nderkombetar-per-zhvillim-per-projektin-Kompas.pdf	/	/	/	/	The purpose of this law is solely the ratification of an international credit agreement financing a development project in the health sector. It does not establish new rules for citizens or businesses, nor does it create new administrative processes that would require new interactions with the administration. The law specifies that the project aims to strengthen the health system through capacity building, development of internal information systems, and improvement of internal management and monitoring. Secondary legislation may be adopted to implement the agreement, which could potentially create administrative burden; however, such burden cannot arise from the ratification law itself, as this law merely formalizes the agreement and does not establish concrete rules or procedures.

9	DRAFT LAW ON CRITICAL INFRASTRUCTURE	M I A	1	2	/	P o	2 0 2 4	27 Nov em ber	Nr .0 6/ 23 3	https://kryeministri.rks-gov.net/bog/vendi/met-e-mbledhjes-se-233-te-te-geverise/	https://kryeministri.rks-gov.net/wp-content/uploads/2024/11/PROJEKTLIGJI-PER-INFRASTRUKTUR-EN-KRITIKE.pdf	/	/	/	/	/

The purpose of this law is to identify and protect national critical infrastructure by defining critical sectors and entities, assessing risks, and establishing resilience measures. The focus is on public safety and the uninterrupted operation of essential services, rather than on simplifying procedures or eliminating administrative requirements related to those services. The provisions of this law apply to the authorities responsible for identifying and protecting critical infrastructure, critical infrastructure entities, as well as other natural and legal persons whose activities are related to these critical infrastructure entities.

The law defines the critical infrastructure sectors, the procedure for identifying national critical entities, and the obligation of state institutions to conduct a national risk assessment and determine the consequences that may arise from the disruption of the functioning of these entities. It also stipulates that the Government of the Republic of Kosovo, through the competent authority, may provide support to strengthen the resilience of critical entities, including but not limited to developing guidance materials and methodologies, supporting the organization of exercises to test their resilience, and offering advice and training for the personnel of critical entities.

Considering that the law regulates a relationship between the state and critical entities—which may be private or public—the law still does not establish detailed administrative procedures such as applications, forms, or specific obligations related to

receiving such assistance from competent state bodies. Therefore, this law does not create any new administrative burden and is not relevant for consideration in the context of administrative burden reduction.

The provisions of the law impose on critical entities the obligation to conduct risk assessments and report incidents that significantly hinder or have the potential to significantly hinder the provision of essential services. However, these provisions are not significant in the context of reducing administrative burden, as they do not create new administrative obligations in the form of bureaucratic procedures, applications, or submission of complex documentation. They only generally establish substantive standards for the security and resilience of critical entities, rather than specific procedures for demonstrating compliance with these standards.

For these reasons, the law is not relevant for analysis within the framework of the Administrative Burden Reduction Program because it does not define any administrative procedures for the provision of services that could be simplified or digitalized to reduce the administrative burden on citizens.

10	DRAFT LAW ON STAMPS	M I A	1	2	/	P o	2 0 2 4	27 Nov em ber	Nr .0 7/ 23 3	https://kryeministri.rks.gov.net/log/vendi/met-e-mbledhies-se-233-te-te-geverise/	https://kryeministri.ks-gov.net/wp-content/uploads/2024/11/PROJEKTLIGJ-I-PER-VULA.pdf	/	/	/	/	/
11	DRAFT LAW ON COMPULSORY OIL STOCKS	M I E T	1	2	/	P o	2 0 2 4	27 Nov em ber	Nr .0 8/ 23 3	https://kryeministri.rks.gov.net/log/vendi/met-e-mbledhies-se-233-te-te-geverise/	https://kryeministri.ks-gov.net/wp-content/uploads/2024/11/PROJEKTLIGJ-I-PER-REZERVA-T-E-DETYRUE-SHME-TE-NAFTES.pdf	/	/	/	/	/

The purpose of this law is to define the form and content of the seal, the procedure for its creation, use, storage, as well as the responsibility for the use of the seal within the institutions of the Republic of Kosovo. The provisions of this law apply to all institutions of the Republic of Kosovo at both central and local levels. This law is not significant in the context of administrative burden reduction because it does not create new procedures for natural or legal persons, nor does it impose any additional administrative requirements on external parties related to the provision of any public service. It regulates only internal technical and operational matters within public institutions, standardizing the use of the official seal without affecting the facilitation or complication of citizens' interactions with the administration.

This law sets out obligations to ensure a high level of security of supply for crude oil or petroleum products through the establishment and management of mandatory minimum reserves. The law applies to institutions and natural and legal persons engaged in the management and storage of mandatory oil reserves. It requires depositors to report monthly data regarding commercial and mandatory reserves and defines the minimum content of agreements for delegated reserves. However, this is not significant in the context of administrative burden reduction, as these provisions regulate only internal reporting between depositors and a state department, as well as the technical components of

12	DRAFT LAW ON THE EDUCATION INSPECTORATE IN THE REPUBLIC OF KOSOVA	M E S T I	1	2	/	P o	2 0 2 4	27 Nov em ber	Nr .0 9/ 23 3	https://kryeministri.rks.gov.net/bog/vendi/met-e-mbledhjes-se-233-te-te-geverise/	https://kryeministri.rks.gov.net/wp-content/uploads/2024/12/PROJEKTLIGJ-I-PER-INSPEKTORATIN-E-ARSIMIT-NE-REPUBLIKEN-E-KOSOVE-S.pdf	/	/	/	/	/	/																					

agreements for reserve management, without creating additional administrative burdens in the classical sense of applications, forms, or interaction with the administration.

The law imposes obligations on depositors managing mandatory oil reserves, including licensing, maintaining the quality of reserves, and ensuring access for verification by authorities. Nevertheless, this is not significant in the context of administrative burden reduction, as it does not create new procedures or additional interactions with the administration but only establishes a general obligation without detailing the specific procedure for its fulfillment.

This law regulates the status, competences, and organization of the Education Inspectorate in the Republic of Kosovo. It includes provisions related to the internal institutional structure, such as the organization of the Education Inspectorate, the duties and responsibilities of the Chief Inspector, his appointment and dismissal, types of inspections, personnel and duties of administrative inspectors, as well as the functioning of complaints commissions and panels for reviewing complaints and requests.

However, these provisions are not significant in the context of administrative burden reduction, as they do not create new bureaucratic procedures, do not impose additional obligations on citizens in their interactions with public administration, and do not foresee new administrative interactions beyond the internal mechanisms of organization, supervision, and management of the

													institution. The law remains a regulatory instrument for internal organization and does not have a direct impact on reducing or increasing the administrative burden.			
13	DRAFT LAW ON RATIFICATION OF THE "ADDENDUM NO. 2 OF THE FINANCING AGREEMENT FOR IPA 2017, PART ONE BETWEEN THE REPUBLIC OF KOSOVA AND THE EUROPEAN UNION"	O P M	1	2	/	P o	2 0 2 4	11 Decem ber	Nr .0 1/ 23 6	https://kryeministri.rks-gov.net/bloge/236-te-mbledhje-s-se-geverise/	https://kryeministri.rks-gov.net/wp-content/uploads/2024/12/PROJEKTLIGJ-I-PER-RATIFIKI-MIN-E-AMENDA-MENTIT-NR.-2-TE-MARREVESHJES-FINANCIA-RE-IPA-2017.pdf	/	/	/	/	The purpose of this law is solely to ratify Amendment No. 2 to a financial agreement between the Republic of Kosovo and the European Union, specifically within the framework of the IPA 2017 Program. This is a formal act confirming inter-institutional agreement on changes to the content or implementation of an existing financial agreement. However, this law is not significant in the context of administrative burden reduction, as it does not create any new administrative obligations for citizens or businesses. It does not contain provisions establishing new procedures, forms, additional documentation, or other bureaucratic administrative interactions. Moreover, such ratifying laws are standard and technical in nature and do not have a direct impact on improving or worsening the administrative experience of public service users. For these reasons, the law has not been analyzed within the framework of the Administrative Burden Reduction Program.
14	DRAFT LAW ON RATIFICATION OF THE "ADDENDUM NO. 3 OF THE FINANCING AGREEMENT FOR IPA 2018 BETWEEN THE REPUBLIC OF KOSOVA AND THE EUROPEAN UNION"	O P M	1	2	/	P o	2 0 2 4	11 Decem ber	Nr .0 2/ 23 6	https://kryeministri.rks-gov.net/bloge/236-te-mbledhje-s-se-geverise/	https://kryeministri.rks-gov.net/wp-content/uploads/2024/12/PROJEKTLIGJ-I-PER-RATIFIKI-MIN-E-AMENDA-MENTIT-NR.-2-TE-MARREVESHJES-FINANCIA-RE-IPA-2018.pdf	/	/	/	/	The purpose of this law is the ratification of Amendment No. 3 to the Financial Agreement between the Republic of Kosovo and the European Union, within the framework of the IPA 2018 Program. This constitutes a procedural step to enable the implementation of an already agreed international agreement. This law is not significant in the context of administrative burden reduction, as it

								<u>AMENDA MENTIT- NR.-3-TE- MARREV ESHJES- FINANCIA RE- NDERMJ ET- REPUBLI KES-SE- KOSOVE S-DHE- BASHKIMI T- EVROPIA N-PER- PROGRA MIN-IPA- 2018.pdf</u>						does not include provisions affecting existing administrative processes, nor does it introduce new procedures, documentation requirements, applications, or additional obligations for citizens or businesses. Its nature is ratifying and does not change administrative interactions of subjects with public administration. Therefore, the law has not been analyzed within the evaluation process for administrative burden reduction.	
15	DRAFTLAW ON THE CENTRAL INSPECTORATE OF HEALTH	M o H	1	2	/	P o	2 0 2 4	18 Dec em ber	Nr .0 3/ 23 8	https://kryeministri.rks.gov.net/blogevente-embledhjes-se-238-te-te-geverise/	https://kryeministri.rks.gov.net/wp-content/uploads/2024/12/PROJEKTLIGJI-PER-INSPEKTORATIN-QENDRO-R-TE-SHendetESISE.pdf	/	/	/	The purpose of this law is the establishment and internal regulation of the Central Health Inspectorate, including its organization, legal status, functions, competences, and internal management procedures. Its provisions primarily focus on the allocation of responsibilities within the CHI structure, including specific competences in areas such as pharmaceuticals, sanitary inspections, and inspections of therapeutic or cosmetic preparations, as well as procedures for leadership, complaints, and institutional oversight. However, this law is not significant in the context of administrative burden reduction, as it does not create new administrative obligations or procedures for citizens, businesses, or third parties. Instead, it regulates internal organizational and supervisory matters of a state administration institution in the health sector. As such, it does not affect the creation or

														regulation of interactions between citizens or businesses and public administration and is not relevant for analysis within the context of administrative burden reduction.		
16	DRAFT LAW ON THE PRODUCTION, CULTIVATION, COLLECTION, PROCESSING, CONTROLLING OF TOBACCO, TOBACCO PRODUCTS AND RELATED PRODUCTS	TRADE, TRADING, CONTROLLING	M A F R D	1 1 1	P o	2 0 2 4	18 Decem ber	Nr .0 4/ 23 8	https://kryeministri.ks-gov.net/bog/vendi/met-e-mbledhjes-se-238-te-te-geverise/	https://kryeministri.ks-gov.net/wp-content/uploads/2024/12/Projetkligji-per-Duhanin.pdf	7	3	2	The nature of the comments provided on this draft law relates to the inclusion of electronic communication in the process of notifying parties, the clarification that a written request also includes requests submitted in electronic form, and the clarification of procedural references in accordance with the Law on the Permits and Licensing System and the Law on General Administrative Procedure.	1.Application for tobacco product manufacturers 2.Licensing of entities trading in tobacco and tobacco products	/

ANNEX 5: Laws reviewed in the context of administrative burden that are in process or pending approval in 2024

Laws that have been reviewed and identified as relevant to administrative burden and are still pending approval have been left with empty columns, while those that are not relevant to administrative burden have been marked with the symbol “/”, indicating that no further action will be taken on them.

No.	Reviewed primary legislation acts	Proposing institution	Reviewed (1) Not reviewed (2)	Relevant for AB (1), Not relevant for AB (2)	Commented in the context of AB (1), Drafted in the context of AB (2)	It has been announced by the Government	The year of approval by the Government	The date of approval by the Government	The reference of the Government's decision	The link of the Government's decision	It has been approved by the Government	The year of approval by the Government	The date of approval by the Government	The reference of the Government's decision	The link of the Government's decision	It has been approved by the Government	
1	Draft Law on Innovation and Entrepreneurship;	MIE T	1	1	1							2					
2	Draft Law on Business Organizations;	MIE T	1	1	1							9					
3	Draft Law on Firefighting and Rescue;	MIA	1	2	/	/	/	/	/	/	/	/	/	/	/	/	/
4	Draft Law on Accident Investigation;	OPM	1	2	/	/	/	/	/	/	/	/	/	/	/	/	/

5	Draft Law on amending and supplementing Law 06/L - 057 on Disciplinary Liability of Judges and Prosecutors;	M o J	1	2	/	/	/	/	/	/	/	/	/	/	/	/	/
6	Draft Law on Recruitment, Performance Evaluation, Integrity Control, Advancement and Status of Judges and Prosecutors;	M o J	1	2	/	/	/	/	/	/	/	/	/	/	/	/	/
7	Draft Law on Civil Servants in Courts and Prosecutors' Administration;	M o J	1	2	/	/	/	/	/	/	/	/	/	/	/	/	/
8	Draft law on the fulfillment of the right to trial within a reasonable time;	M o J	1	2	/	/	/	/	/	/	/	/	/	/	/	/	/
9	Draft Law on Public Order and Peace;	M IA	1	2	/	/	/	/	/	/	/	/	/	/	/	/	/
10	Draft law amending and supplementing Law no. 06/L-054 on Courts;	M o J	1	2	/	/	/	/	/	/	/	/	/	/	/	/	/
11	Draft Law on the Central Labor Inspectorate;	M F L T	1	2	/	/	/	/	/	/	/	/	/	/	/	/	/
12	Draft Law No. XX/2024 on Health;	M H	1	2	/	/	/	/	/	/	/	/	/	/	/	/	/
13	Draft Law on Crafts;	M IE T	1	1	2												
14	Draft Law on Spatial Planning;	M E S PI	1	1	2												
15	Draft Law on Dwelling;	M IA	1	1	/												
16	Draft Law on Nature Protection;	M E S PI	1	1	1							14					

17	Draft Law on Amending and Supplementing the Laws Relating to the Rationalization and Establishment of Accountability Lines of Executive Agencies;	M IA	1	2	/	/	/	/	/	/	/	/	/	/	/
18	Draft Law on Veterinary;	M A F R D	1	1	1							81			
19	Draft Law on Vehicles;	M IA	1	1	1							33			

ANNEX 6: List of sublegal acts reviewed or drafted prior to approval by the Government in the context of preventing administrative burden for the year 2023-2024

No.	Reviewed secondary legislation acts	Proposing institution	Year of commenting/drafting/reviewing	It is relevant for AB (1), It is not relevant for AB Commented (1), Drafted (2) Approved	The year of approval	Link in the Official Gazette or on the institution's website	No. of comments given	No. of comments received	Nature of comments addressed by the institution	Number of services simplified	Simplified services
1	Administrative Instruction Moj - No. 12/2024 on Amending and Supplementing Administrative Instruction Moj No 06/2022 on the Manner of Passing and the Program of Bar Examination	MoJ	3 2 0 2 1 2 0 2	Y S	2 0 2 4 0 2	https://gzk.rks.gov.net/ActDocumentDetail.aspx?ActID=97001	Drafting	Drafting	Drafting	1	1. Application for taking the bar exam

	Administrative Instruction (Grk) No. 10/2023 for the Licensing of Foreign Health Professionals												
2		MoH	2 0 2 3	1	1	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=85116	17	2	1. Article 4, paragraph 4.3: Reduction of requirements for additional documents (B1-level foreign language certificate) - this certificate is no longer required during the application procedure; 2. Article 4, paragraph 4.4: The administrative fee was previously not regulated in terms of its amount; it is now included and must be determined in accordance with the Law on General Administrative Procedure (LPPA).	1	1. Licensing of foreign health professionals
3	Draft Administrative Instruction MMPHI on Procedures and Criteria for Licensing Natural and Legal Persons for drafting the EIA report	MES PI	2 0 2 3	1	1	x	x	x	45				
4	Draft Administrative Instruction (MESPI) No. XX/2023 on Determining the Conditions, Criteria and Procedures for Issuing Permits for Import, Export and Transit of Waste	MES PI	2 0 2 3	1	1	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=87469	23	10	1. Article 8: The requirement to provide proof of payment is eliminated; 2. Article 10: The term "financial guarantee" is included throughout the entire text of the law in place of "bank guarantee" (articles of the draft AI: Articles 8, 10, 16, 24, 25); 3. Article 22: Alignment of article provisions in both Albanian and English languages; 4. Article 22: The reference to the annex	1	1. Permit for import, export and transit of waste

										number was incorrect and has been corrected.	
5	Draft Administrative Instruction (MESPI) No. XX/2023 for connection, installations and land use on motorways, national, regional and connecting roads	MES PI	2 0 2 3	1	1	x	x		27		
6	Administrative Instruction (Mafrd) - No. 08/2024 on Forest Conservation, Responsibilities and Obligations of the Forest Guard	MA FRD	2 0 2 3	1	1	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=88500	5	/	/
7	Administrative Instruction (Mafrd) - No. 07/2024 on the Information System for Kosovo Forests	MA FRD	2 0 2 3	1	1	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=88101	3	1	1. Article 5, paragraph 2: The reference to the "Administrative Instruction on digitalization and the creation of information systems" is not accurate, as no such Administrative Instruction exists. 0
8	Draft Administrative Instruction (MIET) No. XX/2023 on the criteria, conditions, deadlines and administrative payment for the categorization and classification of accommodation structures	MIE T	2 0 2 3	1	1	x	x		8		
9	Draft Administrative Instruction (MAFRD) No. XX/2023 on Social and Economic Partnership in the Field of Agriculture and Rural Development	MA FRD	2 0 2 3	1	1	x	x		10		

10	Regulation MfIt - No. 01/2024 on the Supervisory Council for Licensing Real Estate Assessors, Procedures and Criteria for Licensing Natural Persons as Real Estate Assessors	MFL T	2 0 2 3	1	1	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=92513	10	0	/	0	0
11	Administrative Instruction (Miet) No. 03/2024 on Technical – Metrological Requirements for Designation of Conformity Assessment Bodies for Specific Areas of Legal Metrology	MIE T	2 0 2 3	2	/	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=92917	/	/	/	/	/
12	Draft Regulation (MFLT) No. XX/2024 on supplementing and amending Regulation (MLSW) No. 01/2021 on the qualification of persons responsible for occupational safety and health, licensing of companies providing services and training for occupational safety and health	MFL T	2 0 2 4	1	1	x	x		1				
13	Draft regulation (GRK) no. XX/2024 on education, training and recognition of services and experts	OPM	2 0 2 4	1	1	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDetail.aspx?ActID=96678	34	0	/	0	0
14	Administrative Instruction (Grk) No. 04/2024 on Tariffs for Cadastral, Geodesical and Property Registration Services Products	OPM	2 0 2 4	1	1	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=95282	8	1	1. Annex 4: Removal of the payment (fee) for the online certificate	1	1. Providing online certificates for a certain parcel

	Administrative Instruction (Mespi) No. 06/2024 on the Issuance of Permits to Surveying Companies and the Licensing of Surveyors	MES PI	2 0 2 4	1	1	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=89149	12	4	1. Article 14, point 6: Completion of the description of tasks during the review and evaluation of the request for a permit or licensing; 2. Article 14, point 8: Electronic method of registration and issuance of the license; 3. Article 15, point 1: Additional paragraph regarding clarifications in the procedure in accordance with the LPPA; 4. Article 15, point 7: Additional paragraph regarding the burden of proof for the commission (authenticity of documents).	1. Licensing of surveyors; 2. Licensing of surveying companies
15	Draft administrative instruction (MAFRD) - no. XX/2024 on leasing state forest lands	MA FRD	2 0 2 4	1	1	x	x		13			
16	Draft Administrative Instruction (MESPI) No. XX/2024 on denatured ethyl alcohol as a biocidal product produced from active substances that can be used for other non biocidal purposes	MES PI	2 0 2 4	1	1	x	x		8			
17	Administrative Instruction MESPI No.17/2024 on Determining the Amount of the Tariff for Services Related to the Integrated Pollution Prevention and Control Process	MES PI	2 0 2 4	1	1	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=98478	6	0	/	0 0
18	Regulation (Mcys) No. 01/2024 on Determining the Criteria, Procedures and Form of Sponsorship Certificate in the Field of Culture, Youth and Sport	MCY S	2 0 2 4	1	1	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDetail.aspx?ActID=91777	13	0	/	0 0

20	Administrative Instruction (Mespi) No. 04/2024 on Amending and Supplementing the Administrative Instruction (Mespi) No. 01/2023 on Examiners	MES PI	2 0 2 4	2	/	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=88231			
21	Administrative Instruction (MoJ) No. 03/2019 on Licensing of Mediators in the Republic of Kosovo with the aim of simplifying and digitalizing the licensing processes	MoJ	2 0 2 3	1	2	x	x				
22	Administrative Instruction (MoJ) No. 03/2017 on the Procedures of Organization, Content and Holding of the Exam for Bankruptcy Administrator with the aim of simplifying and digitalizing the processes for this exam	MoJ	2 0 2 3	1	2	x	x				
23	Administrative Instruction (MoJ) No. 01/2019 on the Notary Examination Procedure and Program with the aim of simplifying and digitalizing the processes for the notary exam	MoJ	2 0 2 3	1	2	x	x	https://gzk.rks-gov.net/ActDetail.aspx?ActID=83399	Drafting		
24	Administrative Instruction (MoJ) No. 02/2013 on the program and manner of taking the exam for private enforcement agents with the aim of simplifying and digitalizing the processes for this exam	MoJ	2 0 2 3	1	2	x	x		Drafting		
25	Administrative Instruction MoJ No. 06/2019 on the Training and Certification of Mediators with the aim of simplifying and digitizing the processes for this exam	MoJ	2 0 2 3	1	2	x	x	https://gzk.rks-gov.net/ActDetail.aspx?ActID=84381			
26	Administrative Instruction (Mafrd) No.15/20241 on Amending and Supplementing Administrative Instruction No. 09/2008 on the Licensing of Aquaculture Activities	MA FRD	2 0 2 4	1	2	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=95895	Drafting	Drafting	Drafting
										1	1.Licensing of aquaculture activities

27	Administrative Instruction (Mafrd) – No. 16/2024 On Amending And Supplementing Administrative Instruction (Mafrd)-No. 3/2015 On Determining The Form, Content And Manner Of Granting The License For The Collection And Industrial Processing Of Tobacco And Its Products	MA FRD	2 0 2 4	1	2	Y E S	2 0 2 4	https://gzk.rks.gov.net/ActDocumentDetail.aspx?ActID=95897	Drafting	Drafting	Drafting	2	1. License for tobacco collection 2. License for the collection and industrial processing of tobacco and its products.
28	Administrative Instruction (MAFRD) No. XX/2024 on amending and supplementing AI No. 04/2016 on licensing of producers and re-packers of artificial fertilizers	MAFRD	2 0 2 4	1	2	Y E S	2 0 2 4	https://gzk.rks.gov.net/ActDetail.aspx?ActID=95923	Drafting	Drafting	Drafting	2	1. License for manufacturers of artificial fertilizers; 2. License for repackers of artificial fertilizers.
29	Proposals for amendments to the Draft Administrative Instruction (MAFRD) No. XX/2024 on amending and supplementing AI No. 03/2023 on registration, licensing and tax assignment for producers of planting material	MAFRD	2 0 2 4	1	2	Y E S	2 0 2 4	https://gzk.rks.gov.net/ActDetail.aspx?ActID=95925	Drafting	Drafting	Drafting	4	1. License for producers of fruit planting material; 2. License for producers of grape vine planting material; 3. License for the production of decorative plant planting material; 4. License for the production of vegetable planting material.
30	Administrative Instruction (Mafrd) – No. 18/2024 on Amending and Supplementing Administrative Instruction (Mafrd)-No. 05/2021 Amended and Supplemented by the Administrative Instruction No. 08/2009 on the Setting of the Tax for the Registration of Entities, Testing of Varieties for Cultivation Production Value and the Printing of Labels for Cereals Seeds	MA FRD	2 0 2 4	1	2	Y E S	2 0 2 4	https://gzk.rks.gov.net/ActDocumentDetail.aspx?ActID=95924	Drafting	Drafting	Drafting	2	1. License for import, production, processing and packaging of seeds; 2. License for seed traders.

31	Administrative Instruction (Mafrd) – No. 20/2024 on Amending and Supplementing Administrative Instruction (Mafrd)-No. 06/2021 on Amending and Supplementing the Administrative Instruction No. 14/2009 On Registration and Assignment of Tax for Importers, Exporters and Traders of Planting Material, Amended and Supplemented by the Administrative Instruction No. 04/2007 and Administrative Instruction No. 04/2011	MAF RD	2 0 2 4	1	2	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=95926	Drafting	Drafting	Drafting	2	1. License for importers, exporters and traders of planting material; 2. License for import, trade and storage of planting material.
32	Administrative Instruction (Mafrd) No.21/2024 On Amendment and Supplementation of Administrative Instruction (Mafrd) - No. 09/2009 on Authorization for Certification of Plant Protection Products	MA FRD	2 0 2 4	1	2	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=95927	Drafting	Drafting	Drafting	6	1. Authorization for certification of plant protection products; 2. Special permit for certification of plant protection products; 3. Permit for import of plant protection products; 4. Permit for self examination of plant protection products 5. Permit for scientific research of plant protection products 6. Permit for responsible persons.
33	Administrative Instruction (Mafrd) No.22/2024 on Amendment and Supplementation of Administrative Instruction (Mafrd) - No. 05/2017 on Repackaging of Plant Protection Products	MA FRD	2 0 2 4	1	2	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=95928	Drafting	Drafting	Drafting	1	1. Special permit for the use of plant protection products in small quantities

34	Administrative Instruction (Mafrd) No.23/2024 on Amendment and Supplementation of Administrative Instruction (Mafrd) - No.02/2004 on Determining the Conditions for Licensing Importers, for Trading and Disposal of Artificial Fertilizers	MA FRD	2 0 2 4	1	2	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=95929	Drafting	Drafting	Drafting	1	1.License for the import, trade and storage of artificial fertilizers
35	Administrative Instruction (Mafrd) No.24/2024 on Amendment and Supplementation of Administrative Instruction No.16/2013 on Farm Animal Reproduction	MAF RD	2 0 2 4	1	2	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=95933	Drafting	Drafting	Drafting	4	1. Licensing of importers of reproductive material; 2. Approval of import of reproductive material; 3. Licensing of artificial breeders; 4. Licensing of male animals for natural reproduction.
36	Code of Ethics and Professional Conduct for Licensed Architects in the Field of Construction in the Republic of Kosovo	MM PHI	2 0 2 3	1	2	Y E S	?	https://mmphi.rks-gov.net/MMPHIFolder/OtherDocuments/02%20Kodi%20Etik%C3%AB%20dhe%20Sjelljes%20Profesionale%20p%C3%ABr%20Periudh%C3%A9%20P%C3%ABrkohshme.pdf	Drafting	Drafting	Drafting	1	1. Architect licensing by the Chamber of Architects
37	Regulation on Continuous Professional Education of Licensed Architects	MM PHI	2 0 2 3	1	2	P O	2 0 2 5	https://mmphi.rks-gov.net/MMPHIFolder/OtherDocuments/08%20Rregullore%20p%C3%ABr%20edukimin%20e%20vazduesh%C3%ABm%20profesional%20t%C3%AB%20arkitekt%	Drafting	Drafting	Drafting	Drafting	1. Continuous professional education of licensed architects

							C3%ABve%20t%C3%AB%20licencuar.pdf						
38	Regulation on the Criteria and Procedure for the Recognition of Professional Licenses of Architects Issued Outside the Republic of Kosovo	MM PHI	2 0 2 3	1	2	Y E S	2 0 2 5	https://mmphi.rks-gov.net/MMPHIFolder/OtherDocuments/04%20Rregullore%20p%C3%ABr%20licencimin.%20rilicencimin.%20mir%C3%ABmbajtjen.%20pezullimin%20dhe%20revokimin%20e%20licenc%C3%ABs.pdf	Drafting	Drafting	Drafting	4	<ol style="list-style-type: none"> Licensing of the architect in Category A by the Chamber of Architects Relicensing of the architect in Category A by the Chamber of Architects Licensing of the architect in Category B by the Chamber of Architects Relicensing of the architect in Category B by the Chamber of Architects
39	Regulation on the Criteria and Procedure for the Recognition of Professional Licenses of Architects Issued Outside the Republic of Kosovo	MES PI	2 0 2 3	1	2	Y E S	2 0 2 5	https://mmphi.rks-gov.net/MMPHIFolder/OtherDocuments/07%20Rregullore%20p%C3%ABr%20kriteret%20dhe%20procedur%C3%ABn%20e%20licencave%20profesionale%20t%C3%ABr%20Arkitekt%C3%ABve.pdf	Drafting	Drafting	Drafting	2	<ol style="list-style-type: none"> Recognition of the license to practice professional activity on a continuous basis Recognition of the license to practice professional activity on a temporary basis

	Regulation on the Compilation and Maintenance of the Registers of the Kosovo Chamber of Architects	MES PI	2023	1	2	Y E S	2025	https://mmpfi.rks-gov.net/MMPHIFolder/OtherDocuments/03%20Regullore%20p%C3%ABr%20p%C3%ABrpilimin%20dhe%20mir%C3%ABmbajtien%20e%20registrateve%20t%C3%AB%20Od%C3%ABs.pdf	Drafting	Drafting	Drafting	7	1. Register of issued licenses 2. Register of members of the chamber against whom disciplinary measures have been imposed 3. Register of architects whose licenses have been cancelled 4. Register of foreign architects operating in Kosovo 5. Register of continuous professional education 6. Register of professional liability insurance 7. Register of architectural Interns
41	Regulation on Registration, Rights and Obligations of Interns in the Field of Architecture	MES PI	2023	1	2	Y E S	2025	https://mmpfi.rks-gov.net/MMPHIFolder/OtherDocuments/10%20Rregullore%20registrimin,%20t%C3%AB%20d rejat%20dhe%20detyrimet%20e%20praktikant%C3%A Bve%20n%C3%A B%20fush%C3%A Bn%20e%20arkitektur%C3%ABs.pdf	Drafting	Drafting	Drafting	1	1. Procedure for registering architecture practitioners in the chamber
42	Regulation on Disciplinary Procedure against Chamber Members	MES PI	2023	1	2	Y E S	2025	https://mmpfi.rks-gov.net/MMPHIFolder/OtherDocuments/05%20Rregullore%20p%C3%ABr%20Procedur%C3%A C3%ABn%20Disiplin	Drafting	Drafting	Drafting	0	0

						ore%20ndaj%20an%C3%ABtar%C3%ABve%20t%C3%ABB%20Od%C3%ABBs.pdf							
43	Regulation on the Amount and Method of Insurance of Professional Liability of Licensed Architects	MES PI	2 0 2 3	1	2	Y E S	2 0 2 5	https://mmphi.rks-gov.net/MMPHIFolder/OtherDocuments/09%20Rregullore%20p%C3%ABr%20lart%C3%ABs in%C3%AB%20dh e%20m%C3%ABn yr%C3%ABn%20e %20sigurimit%20t %C3%AB%20p% C3%ABrgjeqj%C3 %ABsis%C3%AB %20profesionale% 20t%C3%AB%20a rkitektit.pdf	Drafting	Drafting	Drafting	2	1. License for members of the chamber 2. Relicensing 3. Recognition of a license issued abroad - exercise of professional activity on a continuous basis 4. Recognition of a license issued abroad - exercise of activity on a temporary basis 5. Provision of a new identification card for an architect (in case of damage or loss) 6. New seal in case of loss or damage
44	Regulation on Taxes and Fees of the Chamber of Architects of the Republic of Kosovo	MM PHI	2 0 2 3	1	2	Y E S	2 0 2 5	https://mmphi.rks-gov.net/MMPHIFolder/OtherDocuments/06%20Rregullore%20p%C3%ABr%20Taksat%20dh e%20Tarifat%20e %20Od%C3%ABs %20s%C3%AB%20Arkitekt%C3%AB ve.pdf	Drafting	Drafting	Drafting	6	1. License for members of the chamber 2. Relicensing 3. Recognition of a license issued abroad - exercise of professional activity on a continuous basis 4. Recognition of a license issued abroad - exercise of activity on a temporary basis 5. Provision of a new identification card for an architect (in case of

										damage or loss) 6. New seal in case of loss or damage
45	Draft Regulation on the functioning and work of the Center for Housing, Protection and Rehabilitation of Victims of Human Trafficking, at medium and high-risk levels	MoJ	2 0 2 3	2	/	Y E S	2 0 2 3	https://gzk.rks-gov.net/ActDetail.aspx?ActID=84662		
46	Draft Administrative Instruction on the conditions for the provision of Tourism services in other areas	MIE T	2 0 2 3	2	/	x	x			
47	Draft Administrative Instruction for the Tourism Council	MIE T	2 0 2 3	2	/	x	x			
48	Draft Administrative Instruction (MMPHI) No. XX/2023 on the Rules and Implementation of Intelligent Systems in the Field of Road Transport	MM PHI	2 0 2 3	2	/	x	x			
49	Administrative Instruction (Miet) No.09/2024 on the Conditions, Criteria and Procedures for the Registration and Exercise of the Activity of Tourist Guides	MIE T	2 0 2 3	2	/	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=98552		
50	Administrative Instruction MoJ No. 06/2024 on Keeping and Collecting Records for Persons Against Whom Criminal Sanctions and Detention are Executed	MoJ	2 0 2 3	2	/	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDetail.aspx?ActID=94971		
51	Draft Regulation No. /2023 on the repeal of regulations relating to air traffic rights	MM PHI	2 0 2 3	2	/	x	x			
52	Administrative Instruction (Health) No. 01/2024 on Variations of Medicinal Products	MH	2 0 2 3	2	/	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=88254		
53	Draft Administrative Instruction for the Placement of Advertising Billboards on	MM PHI	2 0	2	/	x	x			

	Roads under the Responsibility of the Ministry		2 3								
54	Regulation (Mod) No. 01/2024 on the Provision and Organization of Paid Training, Education and Services in the Training Centers of the Ksf for the Needs of the Mod/Ksf, State and International Institutions	MM	2 0 2 3	2	/	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=88225			
55	Administrative Instruction MoJ No. 05/2024 on Working Conditions and Compensation in Case of Incapability to Work for Convicts	MoJ	2 0 2 3	2	/	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=92952			
56	Administrative Instruction Moj - No. 16/2024 on the Procedure and Interpretation of Disciplinary Measures for the Personnel of the Kosovo Correctional Service	MoJ	2 0 2 3	2	/	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=99781			
57	Draft Regulation (MKYS) No. Xx/2023 on Determining the Conditions, Criteria and Procedures for the Development of Spatial Plans for Special Cultural Heritage Areas	MCYS	2 0 2 3	2	/	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDetail.aspx?ActID=99135			
58	Administrative Instruction Moj - No.11/2024 on Professional Standards of Private Enforcement Agents	MoJ	2 0 2 3	2	/	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=96377			
59	Administrative Instruction (Mafrd) No. 04/2024 on the Market Price Information System	MIE T	2 0 2 3	2	/	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=99220			
60	Administrative Instruction (Mafrd) - No. 01/2024 on Determining the Rules for the Identification and Registration of Animals and Facilities for Breeding and Keeping	MAF RD	2 0 2 3	2	/	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=87898			

61	Administrative Instruction Moj - No.01/2024 on Supplementation and Amendment of Administrative Instruction Moj - No.08/2022 on Legal Protection of Potentially Accused Persons for Alleged Crimes in Trials Before Specialist Chambers	MoJ	2 0 2 3	2	/	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=86819			
62	Administrative Instruction (Masti) No.01/2024 O'n The Financing Of Public Higher Education Institutions Based On Performance	MES T	2 0 2 3	2	/	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=88176			
63	Draft Administrative Instruction (MAFRD) No. XX/2023 for the Managing Authority and the Monitoring Committee	MAF RD	2 0 2 3	2	/	x	x				
64	Draft Regulation on the classification of jobs in the Civil Service	MIA	2 0 2 3	2	/	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDetail.aspx?ActID=87458			
65	Administrative Instruction (Mespi) No. 05/2024 on the Certification of Officials for Cadastral Measurement and Registration of Cadastral Data	MES PI	2 0 2 4	2	/	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=89144			
66	Draft Administrative Instruction for the Commissions and Sub-Commission for the Reconstruction of the Cadaster and the Register of Rights on Immovable Property	MES PI	2 0 2 4	2	/	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDetail.aspx?ActID=89187			
67	Draft Administrative Instruction on the Procedure for Reconstruction of the Cadaster and Register of Rights on Immovable Property	MES PI	2 0 2 4	2	/	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDetail.aspx?ActID=89175			
68	Administrative Instruction (Mespi) No. 07/2024 on Determining the Data Content and the Method of Establishment of Cadastral Units	MES PI	2 0 2 4	2	/	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=89157			
69	Administrative Instruction (Mespi) No. 13/2024 on the Determination and Re Adjustment of the Parcel Boundaries	MES PI	2 0 2 4	2	/	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=89143			

70	Administrative Instruction Mespi - No.12/2024 on Cadastral and Geodesic Measurement, Tariff for Carrying out Measurement, Form and Size of Boundary Signs and Geodesic Points	MES PI	2 0 2 4	2	/	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=89151		
71	Administrative Instruction (Mespi) No.10/2024 on the Procedures for the Registration, Modification and Cancellation of Mortgages, Liens and Other Obligations	MES PI	2 0 2 4	2	/	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=89174		
72	Administrative Instruction (Mespi) No.09/2024 On The Content And Procedures Of Division And Merger Of Cadastral Areas	MES PI	2 0 2 4	2	/	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=89173		
73	Administrative Instruction (mmphi) no.14/2024 on the Interaction of External Systems and Users with Cadastral Information Systems	MES PI	2 0 2 4	2	/	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=89193		
74	Draft Regulation (GRK) - No. Xx/2024 on the classification of jobs for public service employees in the health sector	OPM	2 0 2 4	2	/	x	x			
75	Draft Regulation on Regional Performance and Monitoring of Balanced Regional Socio-Economic Development	RHD	2 0 2 4	2	/	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDetail.aspx?ActID=99152		
76	Administrative Instruction (Mafrd) No.14/2024 On Determining the Rules of Official Control for Live Animals Entering the Territory of The Republic of Kosovo	MAF RD	2 0 2 4	2	/	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=96276		
77	Administrative Instruction (Miet) No. 05/2024 on the Content of the Feasibility Study for Industrial and Technological Parks	MIE T	2 0 2 4	2	/	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=95715		
78	Draft Regulation (GRK) - NO. XX/2024 on Standards, Methodology and System for Drafting and Monitoring Operational Plans for Regional Development	OPM	2 0 2 4	2	/	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDetail.aspx?ActID=98688		

79	Draft Regulation on the organization and functioning of the Professional Council for Social and Family Services	MFL T	2 0 2 4	2	/	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDetail.aspx?ActID=95193	
80	Draft Regulation on the organization and functioning of the Adoption Panel	MoJ	2 0 2 4	2	/	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDetail.aspx?ActID=95258	
81	Regulation (Mkrs) No. 04/2024 on The Determination of the Perimeter and Protective Zone of Cultural Heritage Assets and Policies for their Conservation and Development	MCY S	2 0 2 4	2	/	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=98227	
82	Draft Regulation on the organization and functioning of the family housing panel	MFL T	2 0 2 4	2	/	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDetail.aspx?ActID=95242	
83	Administrative Instruction (Miet) No. 07/ 2024 on Determining the Method of Administration and Management of Industrial and Technological Parks	MIE T	2 0 2 4	2	/	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=95754	
84	Administrative Instruction (Mafrd)-No. 13/2024 on the Evaluation and Compensation of Animals Exterminated Due to Infectious Diseases	MAF RD	2 0 2 4	2	/	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=96423	
85	Administrative Instruction (MAFRD)-NR. XX.2024 on changing the destination of forests and forest land	MAF RD	2 0 2 4	2	/	X	X		
86	Regulation (Mia) No. 03/2024 on Personnel Planning	MIA	2 0 2 4	2	/	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=97459	
87	Regulation (Mkrs) No. 03/2024 On Technical Standards, Criteria, Rules and Responsibilities For The Care, Preservation And Protection Of Archive Material As Well As For The Disposal Procedure Of Invalid Material	MCY S	2 0 2 4	2	/	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=98225	

88	Draft Regulation (GRK) No. Xx/2024 on the Rules of the composition of the Collegial Body in the procedure for reviewing administrative appeals against the final decision of the Inspection	OPM	2 0 2 4	2	/	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDetail.aspx?ActID=97306	
89	Regulation (Mia) No. 01/2024 On the Establishment, Composition, Mandate, Duties and Responsibilities of the Complaints Commission for Non-Governmental Organizations	MIA	2 0 2 4	2	/	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=96922	
90	Administrative Instruction (MESTI) No. xx/2024 on the organization of program schedules, educator-child rapport and criteria for the inclusion of children in early childhood education institutions and pre-primary education	MES TI	2 0 2 4	2	/	X	X		
91	Administrative Instruction (Mafrd) No. 27/2024 on Technical Requirements to be Fulfilled by Breeders of Companion Animals for Keeping, Donation and Sale	MAF RD	2 0 2 4	2	/	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=96835	
92	Draft Regulation (GRK) No. Xx/2024 on the Classification of Management and Professional Personnel for the Administration of Public Services	OPM	2 0 2 4	2	/	X	X		
93	Draft Regulation (MCYS) No. XX/2024 on the Procedure and Criteria for the Selection of the Director in the Institution of Art and Culture	MCY S	2 0 2 4	2	/	X	X		
94	Administrative Instruction (Masti) No. 21/2023 on The Calendar of the School Year 2023-2024	MES T	2 0 2 4	2	/	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=85652	
95	Administrative Instruction (MIET) No.xx/2024 on Notification regarding Products Dangerous to Consumers	MIE T	2 0 2 4	2	/	X	X		
96	Administrative Instruction (Mafrd) - No. 25 /2024 on the Cadastre of Forests and Forest Land	MAF RD	2 0 2 4	2	/	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=95934	

97	Administrative Instruction (MIET) No.xx/2024 on the Mode of Operation of the System for Rapid Exchange of Information and Notification Forms for Dangerous Products	MIE T	2 0 2 4	2	/	X	X				
98	Regulation (Mia) No.04/2024 For Beneficiaries of Scholarship Schemes in the Civil Service	MIA	2 0 2 4	2	/	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=97669			
99	Draft Regulation No. 00/2024 On the Termination of Employment Relationships in the Civil Service	MIA	2 0 2 4	2	/	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDetail.aspx?ActID=97876			
100	Regulation (Mia) No. 02/2024 on the Assessment of Occupational Incapability in the Civil Service	MIA	2 0 2 4	2	/	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=97449			
101	Draft Regulation - (GRK) - No. 00/2024 on Competition Procedures for Technical and Support Staff	OPM	2 0 2 4	2	/	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDetail.aspx?ActID=97874			
102	Regulation Moj - No.13/2024 on the Organization and Functioning of the Residential Housing Panel	MoJ	2 0 2 4	2	/	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=98111			
103	Draft Regulation (GRK) No. Xx/2024 on Suspension of Employment Relationship	OPM	2 0 2 4	2	/	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDetail.aspx?ActID=97875			
104	Administrative Instruction (Mia) No. 07/2024 on Issuance of Verification Stamp	MIA	2 0 2 4	2	/	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=97447			
105	Regulation (Mfa) No. 05/2024 on the Individual File and the Human Resources Management Information System	MIA	2 0 2 4	2	/	P O	2 0 2 4	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=97939			

	DRAFT ADMINISTRATIVE INSTRUCTION ON CONDITIONS OF PROVIDING RESIDENTIAL HOUSING, TYPES OF HOUSING, CONDITIONS OF PROVIDING HOUSING, TYPES AND NUMBER OF ACCOMMODATED BENEFICIARIES	MES PI	2 0 2 4	1	1	Y E S	2 0 2 5	https://md.rks-gov.net/wp-content/uploads/2025/02/UDHEZIM-ADMINISTRATIV-MD-Nr.03.2025-PER-STREHIMIN-REZIDENCIAL.pdf	11	1	Article 26, paragraph 1: elimination of unnecessary requirements for mandatory information regarding children without parental care for placement in residential shelter.	Placement of a child without parental care in need of residential shelter
107	ADMINISTRATIVE INSTRUCTION MoJ - NO. 14/2024 FOR THE CRITERIA AND METHOD FOR LICENSING OF PROFESSIONAL WORKERS TO PROVIDE SOCIAL AND FAMILY SERVICES	MoJ	2 0 2 4	1	1	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=99269	4	0		

	Draft Regulation (GRK) No. xx/2024 on the right to rebate												
108		OPM	2 0 2 4	1	1	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDetail.aspx?ActID=99027	10	6	1. Article 7, point 1: The option to submit the request electronically is included; 2. Article 7, point 1.9: Correction of the text where both the Memorandum and the Agreement are mentioned simultaneously; 3. Article 7: The word "documents" is replaced with "evidence or mandatory information"; 4. Article 7, point 1.17: The phrase "evidence or information regarding criminal status" is added; 5. Article 7, point 3: The requirement to submit a notarized translation is removed; only a translation by a licensed translator is required; 6. Article 8, point 6.2: A provision is added regarding the obligation to provide reasons for refusal after the application has been evaluated.	1	1. Application for rebate (benefit from the rebate)
109	Administrative Instruction (Mespi) No. 18 /2024 on the Form, Content and Manner of Completion of the Application for Integrated Environmental Permit	MES PI	2 0 2 4	1	1	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=99699	8	1	1. Article 7, point 1: The electronic submission of the entire package of documents has been included, not just the application as was the case in the draft version.	1	1. Operator licensing with integrated environmental permit
110	Draft Administrative Instruction (MIET) No. XX/2023 on the criteria, conditions, deadlines and administrative payment for the categorization and classification of accommodation structures	MIET	2 0 2 4	1	1	X	X		8				

111	Draft Regulation (GRK) No. 00/2024 On the Evaluation of Work Performance	OPM	2 0 2 4	2	/	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDetail.aspx?ActID=97873					
112	Administrative Instruction (Mia) No. 10/2024 on the Installation of Special Signaling Devices in Vehicles	MPB	2 0 2 4	2	/	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=98064					
113	Administrative Instruction (Mia) No. 09/2024 on Supplementing and Amending of Administrative Instruction (Mia) No. 05/2023 on Offence Procedures	MIA	2 0 2 4	2	/	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=98063					
114	Administrative Instruction (Mcys) No. 10/2024 on Youth Work and Informal Education	MCYS	2 0 2 4	2	/	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDetail.aspx?ActID=100113					
115	Administrative Instruction (Mcys) No. 08/2024 on Youth Volunteerism	MCYS	2 0 2 4	2	/	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=100109					
116	Administrative Instruction (Mcys) No. 11/2024 for Youth Centers	MCYS	2 0 2 4	2	/	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=100115					
117	Regulation (Mcys) No. 09/2024 on Youth Councils	MCYS	2 0 2 4	2	/	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=100111					
118	Draft Administrative Instruction (MAFRD) - NO. xx/2024, on the procedures for registering geographical indicators of strong alcoholic beverages, accompanying documents and fees for registration procedure expenses	MAFRD	2 0 2 4	1	1	X	X		10				
119	Administrative Instruction No. 03/2024 - Joint Payments for Health Services	MH	2 0 2 4	1	1	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=98720	7	1	1. Annex 3: Reduction of the cost from 5 to 3 euros for the accompanying person in the hospital.	1	1. Reducing the cost of the patient's companion's hospital stay
120	Draft Administrative Instruction (GRK) No.xx/2024 on Legislation Drafting Standards	OPM	2 0 2 4	2	/	X	X						

121	Draft Administrative Instruction (MAFRDZR) - NO. xx/2024, on the breeding, marketing of indigenous animals, the characteristics and manner of maintaining the list of indigenous breeds of farm animals	MAF RD	2 0 2 4	2	/	Y E S	2 0 2 5	https://gzk.rks-gov.net/ActDetail.aspx?ActID=101626				
122	Draft Administrative Instruction (GRK) No. XX/ 2024 on procedures for contracting services with civil society organizations	OPM	2 0 2 4	2	/	X	X					
123	Administrative Instruction (MIA) no. 00/2024 on procedures regarding employment and working conditions for employees of the Kosovo Police Inspectorate	MIA	2 0 2 4	2	/	X	X					
124	Regulation (Mia) No. 06/2024 on the Procedure for Additional Police Engagement in Public Events	MIA	2 0 2 4	2	/	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=99962				
125	Draft Regulation on Determining the Working Procedure and Functioning of the State Council for Cyber Security	MIA	2 0 2 4	2	/	Y E S	2 0 2 5	https://gzk.rks-gov.net/ActDetail.aspx?ActID=102504				
126	Draft Administrative Instruction No. 00/2024 on Rules and Measures for the Safety of Children's Access to the Internet	MIA	2 0 2 4	2	/	X	X					
127	Draft Administrative Instruction (MIA) No. 00/2024 on the Competences, Mandate and Composition of the Appeals Committee Against Decisions of the Cybersecurity Agency	MIA	2 0 2 4	2	/	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDetail.aspx?ActID=99965				
128	Administrative Instruction (MIA) No. 00/2024 on Supplementing and Amending Administrative Instruction (MIA) No. 04/2023 on Vehicle Registration	MIA	2 0 2 4	1	1	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDetail.aspx?ActID=99967	1	0	/	/
129	Administrative Instruction (MESTI) No.xx/2024 on compensations in the Kosovo Accreditation Agency and expenses in the accreditation process	MES TI	2 0 2 4	1	1	X	X		15			

	Draft Administrative Instruction (MAFRD) - NO. xx/2024, on amending and supplementing the administrative instruction ma-nr.22/2005 on licensing of ambulatory facilities, stations and veterinary clinics	MAF RD	2 0 2 4	1	1	Y E S	2 0 2 5	https://gzk.rks.gov.net/ActDetail.aspx?ActID=101606	7	6	1. Article 2: Scope of the Administrative Instruction; 2. Article 11: Elimination of a mandatory piece of information (municipal consent); 3. Articles 17A, 17B, 17C, 17D, and 17E have been removed based on comments in the draft proposal, thereby simplifying the licensing and re-licensing procedure for veterinary doctors.	1. Licensing of the veterinary doctor; 2. Re-licensing of the veterinary doctor.
130	Administrative Instruction (Mcys) No. 02/2025 on Criteria, Requirements, Rules and Procedures Related to the Issuance, Administration and Revocation of Professional Licenses for Natural and Legal Persons in the Field of Cultural Heritage	MCY S	2 0 2 4	1	1	Y E S	2 0 2 5	https://gzk.rks.gov.net/ActDocumentDetail.aspx?ActID=101126	28	18	1. Article 4, point 3; Article 5, point 5; Article 27, point 2; Article 28, point 4; Article 30: Inclusion of online application in the Administrative Instruction, once the system becomes electronic; 2. Articles 14 and 15: Removal of requirements for mandatory information that constitute an administrative burden, such as debt clearance from the Tax Administration of Kosovo (TAK); 3. Article 19: Removal of two forms for re-application; 4. Article 18: Removal of deadlines for re-application; 5. Article 29, point 1:	1. Professional license for natural persons; 2. Professional license for legal persons;
131												2

								Removal of the requirement for notarization of the translation; 6Article 35, point 4: Reference to the LPPA for general administrative procedures; 7. Article 28, point 2: Correction regarding when the decision notification is considered delivered (not its publication or receipt), in accordance with the LPPA.	
132	Draft Administrative Instruction (MIA) No. XX/2024 on supplementing and amending Administrative Instruction No. 12/2022 on the registration and functioning of non-governmental organizations	MIA	2 0 2 4	2	/	X	X		
133	Draft Regulation (GRK) No. XX/2024 on the digital identity portfolio	OPM	2 0 2 4	2	/	X	X		
134	Administrative Instruction (MIA) No. 00/2024 on Notification of Cyber Incidents Related to Digital Service Providers	MIA	2 0 2 4	2	/	X	X		
135	Draft Administrative Instruction on the Working Regulations for the Certification Process and the Compilation of the List of Untrusted Information and Communication Technology Equipment and Services	MIA	2 0 2 4	2	/	X	X		
136	Draft Administrative Instruction on Procedures and Response Measures for Operators of Essential Services in case of a Cyber Incident	MIA	2 0 2 4	2	/	X	X		

137	Draft Administrative Instruction (GRK) - No. XX/2024 for the National Emergency Telephone Line for Victims of Domestic Violence, Violence against Women and Gender-Based Violence.	OPM	2 0 2 4	2	/	X	X				
138	Regulation (Grk) – No. 37/2024 on the Organization and Functioning of the Office of The National Coordinator for Protection From Domestic Violence, Violence Against Women and Gender-Based Violence and the Functioning of the Inter-Ministerial Coordinating Group	OPM	2 0 2 4	2	/	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=100077			
139	Administrative Instruction Mespi – No. 19/2024 on Amendment and Supplementation of Administrative Instruction Mespi No. 07/2019 on Basic Health and Safety Requirements, Procedures and Documentation for the Treatment of Unauthorized Constructions of Category III	MES PI	2 0 2 4	2	/	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=100018			
140	Draft Administrative Instruction MAFRD - No. XX/2024 on Quality Standards and Classification of Raw Milk	MAF RD	2 0 2 4	2	/	Y E S	2 0 2 5	https://gzk.rks-gov.net/ActDetail.aspx?ActID=101608			
141	Draft Regulation (GRK) – No. XX/2024 on the Local Coordination Mechanism for Protection from Domestic Violence, Violence against Women and Gender-Based Violence	OPM	2 0 2 4	2	/	Y E S	2 0 2 5	https://gzk.rks-gov.net/ActDetail.aspx?ActID=101548			
142	Draft Regulation on the Working Procedures of the Inspection Unit	MIA	2 0 2 4	2	/	Y E S	2 0 2 5	https://gzk.rks-gov.net/ActDetail.aspx?ActID=101808			
143	Regulation (Mcys) No. 12/2024 on the Work of the Professional Council of the Kosovo Cinematography Center	MYC S	2 0 2 4	2	/	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=100119			

144	Regulation (GRK) - No. 17/2024 of the Work of the Government of the Republic of Kosovo, for preliminary consultations: Regulation (GRK) No. XX/2024 on Mandatory Training and Testing and Certification of Inspectors of the Republic of Kosovo.	OPM	2 0 2 4	2	/	X	X				
145	Administrative Instruction (Mafrd) - No.32/2024 on Rural Development Support Measures and Criteria for 2024	MAF RD	2 0 2 4	2	/	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=99779			
146	Draft Regulation (GRK) - No.XX/2024 on the Functioning and Performance of Sports Organizations	OPM	2 0 2 4	1	1			https://gzk.rks-gov.net/ActDetail.aspx?ActID=100014	8	0	/
147	Administrative Instruction (GRK) No. 12/2022 on the Registration and Operation of Non-Governmental Organizations with the aim of reducing the administrative burden	OPM	2 0 2 4	1	1	Y E S	2 0 2 4		5		
148	Draft administrative instruction (MAFRD) - no. xx/ 2024 on the determination of maximum residue levels of plant protection products in plants and products of plant origin.	MAF RD	2 0 2 4	1	1	X	X		8		
149	Draft Administrative Instruction (MAFRD) - NO. xx/2024 on the Method and Procedures for Marking Logs for Cutting, Forms and Contents of Forestry Hammers	MAF RD	2 0 2 4	1	1	X	X		2		
150	Draft Administrative Instruction MAFRD - No. XX/2024 on Amending and Supplementing Administrative Instruction (MAFRD)-no. 03/2021 on Determining Criteria for Domestic Trade, Import, Export of Wine and Other Grape and Winery Products	MAF RD	2 0 2 4	1	1	X	X		4		
151	Draft Administrative Instruction MAFRD - No. XX/2024 on Amending and Supplementing Administrative Instruction (MAFRD) no. 09/2021 on services performed in the Department of Vineyards and Winemaking	MAF RD	2 0 2 4	1	1	X	X		2		

152	Draft Administrative Instruction MAFRD - No. XX/2024 on Amending and Supplementing Administrative Instruction (MAFRD)-no. 10/2023 on setting the criteria for the registration of producers, processors, exporters, importers, domestic traders of strong alcoholic beverages, and tariffs for material compensation	MAF RD	2 0 2 4	2 /	X	X		0			
153	Administrative Instruction (Me) No. 01/2024 on the Competitive Bidding Process for Grants in Renewable Energy	MoE	2 0 2 4	1	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=99772	4	0	/	/
154	Draft Administrative Instruction No.../2024 - Measures and Conditions for Patient Safety, Prevention and Control of Infections in Healthcare and Antimicrobial Resistance	MH	2 0 2 4	2 /	Y E S	2 0 2 5	https://gzk.rks-gov.net/ActDetail.aspx?ActID=102283				
155	Draft Administrative Instruction MFLT – no.xx/2024 on the Valuation Methodology for the Purposes of Expropriation and Exchange of Immovable Property	MFL T	2 0 2 4	2 /	X	X					
156	Draft Regulation (MoE) no.xx/2024 on Digital Identity Portfolio	MoE	2 0 2 4	2 /	X	X					
157	Draft Administrative Instruction (Health) no.xx/2024 on Immunoprophylaxis and Chemoprophylaxis	MH	2 0 2 4	2 /	X	X					
158	Draft Administrative Instruction on Amending and Supplementing Administrative Instruction (GRK) No. 07/2023 on Packaging and Packaging Waste	MES PI	2 0 2 4	2 /	Y E S	2 0 2 5	https://gzk.rks-gov.net/ActDetail.aspx?ActID=102648				
159	Draft Regulation (MCYS) No. Xx/2024 on the Conditions, Criteria and Procedures for the Taking of the Archival Material Outside the State Archives Agency of Kosovo	MYC S	2 0 2 4	2 /	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDetail.aspx?ActID=99137				

160	Administrative Instruction Moj- No. 02/2025 on Determining the Procedure for The Provision of Services From the Emergency Fund for the Needs of Victims During Their Stay in the Police.	MIA	2 0 2 4	2	/	Y E S	2 0 2 4	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=101184					
161	Regulation (EC) No.xx/2025 on the Work of the Investment Council in the Republic of Kosovo	MFL-T	2 0 2 4	2	/	X	X						
162	Draft Administrative Instruction (MAFRD) No. xx/2024 on Quality Standards and Classification of Raw Milk	MAF RD	2 0 2 4	2	/	Y E S	2 0 2 5	https://gzk.rks-gov.net/ActDetail.aspx?ActID=101608					
163	Draft Regulation (MFLT) No.xx/2024 on the Functioning of the Medical-Social Commission and the Procedures and Criteria for the Assessment and Recognition of the Status and Rights of Blind Persons	MFL-T	2 0 2 4	2	/	Y E S	2 0 2 5	https://gzk.rks-gov.net/ActDetail.aspx?ActID=102326					
164	Regulation (GRK) No. xx/2024 on the Procedure for Reviewing Projects Prepared for Strategic Investments	OPM	2 0 2 4	2	/	X	X						
165	Draft Administrative Instruction (MAFRD) - No. xx/2024 on the registration of grape growers, wine producers, fruit wines, aromatized wines, vineyard register, mandatory declarations, income-expense documents, variety classification and national list of accepted grape vine cultivars	MAF RD	2 0 2 4	1	1	X	X						
166	Draft Administrative Instruction MAFRD - No. XX/2024 on licensing of facilities for the collection, processing and storage of honey and honey products	MAF RD	2 0 2 4	1	1	X	X						
167	Administrative Instruction (MESPI) No. XX/2024 amending and supplementing AI 04/2022 on environmental permits	MES PI	2 0 2 4	1	1	Y E S	2 0 2 5	https://gzk.rks-gov.net/ActDetail.aspx?ActID=106214	3	1	1. Article 3, point 2 of the approved Administrative Instruction includes the electronic application system upon its establishment.	1	1. Application for environmental permit

	Regulation (Mcys) No. 01/2025 on Procedures for Granting and Revocation of Licenses of Organizations for Collective Management of Copyright and Related Rights	MYC S	2 0 2 4	1	1	Y E S	2 0 2 5	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=100981	10	3	1. Article 6, point 4: Reference to the LPPA regarding the filing of an appeal; 2. Article 6: Reference to the LPPA regarding deadlines; 3. Article 7: Reference to the LPPA regarding appeals in case of license revocation.	1	1.Licensing of organizations for collective management of copyright.
168	Administrative Instruction (Moh) No. 02/2025- Conditions and Procedures for the Exercise of Health Care Activities in Private Institutions	MH	2 0 2 4	1	1	Y E S	2 0 2 5	https://gzk.rks-gov.net/ActDocumentDetail.aspx?ActID=101041	10	1	1. Article 11, point 18: Reference to regulation under the LPPA for the conduct of the administrative procedure as a whole;	1	1. License for practicing health care services in private institutions
169	Administrative Instruction (MoH) No. XX/2024 on fees for services provided by the Agency for Medical Devices and Products	MH	2 0 2 4	2	/	Y E S	2 0 2 5	https://gzk.rks-gov.net/ActDetail.aspx?ActID=100827					